

BURGHCLERE PARISH COUNCIL

Clerk: Mrs J Letsome, Portal Hall, Church Lane, Burghclere, RG20 9HX
07851 956078 E-mail: clerk@burghclerepc.com

**Parish Councillors are summoned to a meeting of Burghclere Parish Council on
Monday 8th April 2024 at 7pm**

to be held in the Portal Hall Club Room

A G E N D A

- 1. Apologies**
- 2. Declaration of members' interests for this meeting**
 - *To be submitted to the Clerk prior to the meeting*
- 3. Confirm minutes of the Ordinary Council Meeting held on 4th March 2024**
 - *To be circulated prior to the meeting*
- 4. Review progress of actions from meeting held on 4th March 2024**
 - *As given at end of agenda*
- 5. To receive minutes of Pinder Recreation Trust meeting held 5th February 2024**
 - *To be circulated and accepted as a report to this meeting.*
- 6. Community Safety Patrol Officer**
 - *Introduction to and overview from Drew Mechen, Community Safety Patrol Officer with B&DBC*
- 7. County councillor report**
- 8. Borough councillor report**
- 9. Parishioners' open time**
- 10. Chairman's comments**
- 11. Sports Club**
 - *Receive update and discuss consultation progress with sports club representatives.*
- 12. Planning applications and appeals received since 4th March 2024**
 - **To consider:**
None requiring consideration at time of Agenda publication.

- **To note:**

- Planning Applications received for consultation after the meeting agenda has been published may also be considered.
- Planning Applications currently being considered/in appeal to be reviewed as required.

22/03327/FUL 6 Weir Vale Cottages Sydmonton Road Old Burghclere Hampshire RG20 9NR

Erection of 3 bedroom dwelling and associated rear parking area utilising existing rear access.

Appeal lodged – reference 24/00006/REF

- Planning Applications requiring response prior to meeting date

24/00545/LBC Portal Cottage Church Lane Burghclere RG20 9HX

Repair to Failed porch structure, upgrading and repair to existing windows, replacement of cast iron gutters/ downpipes, repair to failed brick lintels

- Decisions recorded by B&DBC since previous meeting:

23/02769/OUT Land On The South And East Side Of Harts Lane Burghclere Refused

23/02999/HSE Ridgeview Barn Well Street Burghclere RG20 9HS
Granted

T/00409/23/TPO Maple House Laurel Bank Burghclere RG20 9AH
Refused

13. Planning update

- *To note Bloor Homes presentation report.*
- *To consider OH Healthcheck and Virtual Planning Manager proposal*

14. Community Engagement

- *Community Area Profile for B&DBC for information and agreement to publish link on website.*
- *To review draft of April “Burghclere Bulletin”*

15. Renewable Energy and Climate Change

16. Electric Vehicle Chargers

- *Receive updated information if available.*

17. Road matters.

18. Footpaths report

19. Website/IT update

- *Parish*

- *Pinder*
- *To receive information on process and cost of obtaining gov.uk email addresses*

20. Policies

To review:

- *Asset Register*
- *Standing Orders*
- *Financial Regulations*

21. Accounts

- *All documents to be circulated prior to the meeting:*
 - *To note monthly payments previously approved and approve any additional payments,*
 - *To receive and note monthly bank reconciliation.to 31st March 2024*
 - *To note actual/budget for 23/24 to year end*
 - *To note and agree general and earmarked reserves to be carried forward.*
 - *To approve Clerk and Litterwarden salary payments for year 24/25*
 - *To approve renewal of Norton subscription on Clerk's laptop - £29.99*
 - *To note first Countryside Stewardship claim is due for submission.*

22. Clerk's report

23. Future meetings

- *The Annual Council and next Ordinary meetings will be held on Monday 13th May at 7pm.*
- *Annual Parish Assembly to be held on Tuesday 14th May at 7pm.*

Public or Press are welcome to attend. Alternatively, Parishioners are invited to submit comments to the Clerk via telephone - 07851 956078 or email – clerk@burghclerepc.com.

The meeting minutes will be published on the parish website – www.burghclerepc.co.uk.

Jacqui Letsome, Clerk – 3rd April 2024

Actions from March meeting:

Item No:	Action	Due by	Progress	Owner
251	Upload 5 th February 2024 meeting minutes to website		Actioned	Clerk
252	Research gov.uk emails		In progress	Clerk
256	Write to residents re overgrown hedges <i>Article in monthly news.</i>			Clerk
258	Respond to planning application and report missing documents re T/00093/24/TPO		Actioned	Clerk
260	Update and circulate Burghclere Bulletin		Actioned	Clerk
261	Add Sports Club to April Agenda		Actioned	Clerk
261	Share Hampstead Norreys contact with Cllr Carrow.			Cllr Harvey
268	Progress footpath project			Cllr Carrow
268	Share examples of parish surveys with Cllr Carrow.			Cllr Harvey
269	Update and publish policies on website.		Actioned	Clerk
270	Progress payments.		Actioned	Clerk/Chair