

BURGHCLERE PARISH COUNCIL

Clerk: Mrs J Letsome, Portal Hall, Church Lane, Burghclere, RG20 9HX
07851 956078 E-mail: burghclerepc@gmail.com

Parish Councillors are summoned to an Annual General Meeting of Burghclere Parish Council on Monday 1st June 2020 at 7.30 pm to be held remotely via “Zoom”

A G E N D A

1. Election of Chair

Current Chair - Cllr Carrow

2. Election of Vice-Chair

Current Vice-Chair – Cllr Crowley

3. Election of Planning Working Party

Current members – Cllrs Whiting & Carrow

4. Election of Finance Working Party

Current members – Cllrs Whiting & Morton

5. Appointment of Earlstone Common Management Committee Representatives

Current PC representatives are: Cllrs Canning, Morton and Wason

6. Appointment of Sports Club Representative

Currently Cllr Morton (previously former Cllr Butler had been joint representative)

7. Confirm Monitoring Roles

Tree Officer – Currently Cllr Morton

Footpaths – Currently Cllr Carrow

Triangle – Currently Cllr Canning

Allotments – Currently Cllr Canning

Playground – for discussion and agreement that this monitoring role should be appointed by Pinder Recreation Trust, who own the play equipment

8. Election of Chair and Vice-Chair of Pinder Recreation Trust

Currently – Cllr Crowley – Chair and Cllr Carrow – Vice-Chair

9. Apologies

To be submitted to the Clerk prior to the meeting

10. Declaration of members' interests for this meeting

To be submitted to the Clerk prior to the meeting

11. Confirm minutes of the ordinary meeting held on 6th April 2020

To be circulated prior to the meeting

12. County councillor report

To be circulated prior to the meeting

13. Borough councillor report

To be circulated prior to the meeting

14. Parishioners' open time*

Any comments received will be circulated prior to the meeting

15. Chairman's comments

To be circulated prior to the meeting

16. S106 Contributions

Further consideration of Parish Statements in conjunction with additional information received since previous meeting

17. Planning applications received since 6th April 2020:

20/00999/HSE Quavers, Limes Avenue, Burghclere, RG20 9HE

Erection of single storey extension, alterations to roof to form additional living accommodation with rooflights to the front and rear elevations and altered dormer window to rear elevation

Details to be circulated prior to the meeting and a motion carried for/against taken during the meeting

18. Neighbourhood Plan update

To be circulated prior to the meeting

19. Documents for review and agreement

Documents to be circulated prior to the meeting and motions carried for/against during the meeting

- Financial Risk Assessment
- Emergency Planning

20. Lengthsman update

To consider potential tasks for 7.5 hours allocated for July

21. Website/IT update progress report

To be circulated prior to the meeting

22. Footpaths report

To be circulated prior to the meeting

23. Hampshire 2050 Climate Change

For discussion

24. Accounts

All documents to be circulated prior to the meeting:

- *To review internal auditor report for year ending 31st March 2020*
- *To review and approve Annual Governance and Accountability Return 2019/20:*

Section 1 – Annual Governance Statement 2019/20

Section 2 – Accounting Statements 2019/20

- *To review and approve monthly payments and bank reconciliation*
- *To review budget*

25. Clerk's report

To be circulated prior to the meeting

26. Future meetings

6th July 2020

**In order to comply with current guidance this meeting will be held remotely. Public or Press wishing to take part are asked to contact the Clerk in advance.*

Alternatively, Parishioners are invited to submit comments to the Clerk via telephone - 07851 956078 or email - burghclerepc@gmail.com.

Requests for meeting log in information or comments must reach the Parish Clerk by 12 noon on Monday 1st June.

The meeting minutes will be published on the parish website – www.burghclerepc.co.uk.

Jacqui Letsome, Clerk – 26th May 2020