

BURGHCLERE PARISH COUNCIL

Clerk: Mrs J Letsome, Portal Hall, Church Lane, Burghclere, RG20 9HX
07851 956078 [E-mail: clerk@burghclerepc.com](mailto:clerk@burghclerepc.com)

**Parish Councillors are summoned to a meeting of Burghclere Parish Council on
Monday 7th November 2022 at 7pm**

to be held in the Portal Hall Club Room

A G E N D A

1. Apologies
2. Declaration of members' interests for this meeting
 - *To be submitted to the Clerk prior to the meeting*
3. Confirm minutes of the Ordinary Council Meeting held on 3rd October 2022
 - *To be circulated prior to the meeting*
4. Review progress of actions from meetings held on 3rd October 2022
 - *As given at end of agenda*
5. To receive minutes of Pinder Recreation Trust meeting held 5th September 2022
 - *To be circulated and accepted as a report to this meeting.*
6. County councillor report
7. Borough councillor report
8. Parishioners' open time
9. Chairman's comments
10. Planning applications and appeals received since 5th September 2022:

To consider:

- 22/02727/HSE Periwinkle Cottage 9 West Street Burghclere RG20 9LD
Removal of existing garage and replacement garage

Documents available here:

[22/02727/HSE | Removal of existing garage and replacement garage | Periwinkle Cottage 9 West Street Burghclere Hampshire RG20 9LD \(basingstoke.gov.uk\)](#)

Response due by: 1st November 2022 (extended to receive comment after meeting)

- 22/02736/HSE Ashold Farm Harts Lane Burghclere
Erection of a garden machinery storage barn with a one bedroom annexe accommodation within the attic

Documents available here:

[22/02736/HSE | Erection of a garden machinery storage barn with a one bedroom annexe accommodation within the attic | Ashold Farm Harts Lane Burghclere Newbury Hampshire RG20 9JY \(basingstoke.gov.uk\)](#)

Response due by: 28th October 2022 (extended to receive comment after the meeting)

- 22/02845/HSE Griord House Broken Way Adbury Holt Newtown
Installation of a glass canopy

Documents available here:

[22/02845/HSE | The installation of a glass canopy | Griord House Broken Way Adbury Holt Newtown Hampshire RG20 9BN \(basingstoke.gov.uk\)](#)

Response due by: 9th November 2022

To note:

- Planning Applications received for consultation after the meeting agenda has been published may also be considered.
- Planning Applications currently being considered will be reviewed as required.

To note decisions recorded by B&DBC since previous meeting:

- T/00311/22/TPO 6 Stembridge Close Burghclere Newbury RG20 9AL
Holly understorey: prune. 2 Oaks: prune

Granted

- 22/02358/HSE Derowen Laurel Bank Burghclere RG20 9AH
Infill extension under existing rear porch/veranda roof.

Granted

- 22/02358/HSE Derowen Laurel Bank Burghclere RG20 9AH
Infill extension under existing rear porch/veranda roof.

Granted

- 22/02346/HSE Cornfields Ox Drove Burghclere RG20 9HH
Formation of two storey and single storey extensions and internal alterations to main house. formation of annex within existing garage with external staircase to existing first floor loft space.

Granted

- 22/02439/RES Land To The Rear Of Millbrook House Ayres Lane Burghclere Reserved matters application for Appearance, Landscape and Layout following outline planning consent 21/00228/OUT (Erection of residential dwelling, together with associated residential curtilage, a garage, parking and landscaping)

Granted

To note appeals lodged and decided since previous meeting:

- 21/01335/FUL Brices Well Street
3 bed house
Appeal re non-determination dismissed
- 22/00767/FUL Brices Well Street
2 bedroomed bungalow
Appeal re refusal lodged

11. Planning update

- *Local Plan Update*
- *Neighbourhood Plan:*
 - *Annual Monitoring Report*
 - *Orchard Homes*

12. Electric Vehicle Chargers

- *Review survey (if available) and agree next steps*

13. Road matters.

14. Footpaths report.

15. Hampshire 2050 Climate Change.

16. Website/IT update

- *Parish*
- *Pinder*

17. Grant Applications

- *Approve payment of previously agreed Church grant for current year.*
- *Consider Church grant application for 23/24.*
- *Consider Victim Support grant application.*

18. Documents for review and agreement

All documents to be circulated prior to the meeting.

- *Health & Safety Policy*
- *Litterwarden Risk Assessment*
- *Training & Development Policy*

19. Staffing matters (confidential item)

- Litterwarden
- Clerk

20. Accounts

All documents to be circulated prior to the meeting:

- *To note monthly payments previously approved and approve any additional payments,*
- *To receive and note monthly bank reconciliation and budget monitoring document.*
- *To review draft budget 23/24*

21. Clerk's report

22. Future meetings

Monday 5th December 2022

Public or Press are welcome to attend.

Alternatively, Parishioners are invited to submit comments to the Clerk via telephone - 07851 956078 or email – clerk@burghclerepc.com.

The meeting minutes will be published on the parish website – www.burghclerepc.co.uk.

Jacqui Letsome, Clerk – 2nd November 2022

Actions from October meeting

Item No:	Action	Due by	Progress	Owner
114	Upload 7 th September minutes to website		Actioned	Clerk
115 c/f	Complete guide to the FLIR camera attachment.			Cllr Carrow
120	Progress Countryside Stewardship application re Burghclere Common		Ongoing	Clerk
121	Submit Book of Condolence to Hampshire Records Office		Actioned	Clerk
122	Upload responses to Planning Applications		Actioned	Clerk
122	Raise Froyle House response with Cllr Izett.		Actioned	Cllr Carrow
123	Progress launch of Regulation 14 consultation		Actioned	Cllr Carrow
123	Submit feedback to Orchard Homes		Actioned	Cllr Carrow
126	Contact Porchester Estate re steps on Brenda Parker Way		Actioned	Cllr Carrow
127	Progress Remembrance Sunday arrangements with church		Ongoing	Cllr Carrow
130	Contact Lengthsman re month change		Actioned	Clerk
132	Amend Action Plan Progress discussions re new film			Clerk Cllr Carrow
133	Amend Training Policy and add to November agenda		Actioned	Clerk
134	Prepare draft budget		Actioned	Clerk