

BURGHCLERE PARISH COUNCIL

Clerk: Mrs J Letsome, Portal Hall, Church Lane, Burghclere, RG20 9HX
07851 956078 E-mail: clerk@burghclerepc.com

**Parish Councillors are summoned to a meeting of Burghclere Parish Council on
Monday 4th July 2022 at 7pm**

to be held in the Portal Hall Club Room

A G E N D A

1. **Apologies**
2. **Declaration of members' interests for this meeting**
 - *To be submitted to the Clerk prior to the meeting*
3. **Confirm minutes of the Ordinary Council Meeting held on 6th June 2022**
 - *To be circulated prior to the meeting*
4. **Review progress of actions from meetings held on 6th June 2022**
 - *As given at end of agenda*
5. **To receive minutes of Pinder Recreation Trust meeting held 9th May 2022**
 - *To be circulated and accepted as a report to this meeting.*
6. **County councillor report**
7. **Borough councillor report**
8. **Parishioners' open time**
9. **Chairman's comments**
10. **Planning applications and appeals received since 6th June 2022:**
 - To consider:**
 - 22/00428/FUL Land At Manor Farm Old Burghclere RG20 9NS
Erection of steel portal framed building to be used as an on-floor grain dryer and store
 - An amendment has been made to the above application which consists of the following: 1) Environmental Noise Assessment Submitted 2) Amended Block Plan submitted with confirmation that WW1 railway signal box will not be demolished or impacted by proposed development 3) Amended acoustic report 4) Rebuttal statements

Copies of any plans or documents are online at the below link:

[22/00428/FUL | Erection of steel portal framed building to be used as an on-floor grain dryer and store | Land At Manor Farm Old Burghclere Newbury Hampshire RG20 9NS \(basingstoke.gov.uk\)](#)

Response due by: 11th July 2022

- 22/01765/HSE Greenbrier Harts Lane Burghclere Hampshire RG20 9HF
Erection of a single storey rear extension following demolition of existing conservatory, conversion of garage to additional living space, first floor front gable extension and erection of a new carport. Replacement bay window and new front door canopy. Alterations to fenestration including replacement windows/doors and addition of a new bay window to replace existing garage door, replacement of external materials to render/cladding and replacement rooflights.

Copies of any plans or documents are online at the below link:

[22/01765/HSE | Erection of a single storey rear extension following demolition of existing conservatory, conversion of garage to additional living space, first floor front gable extension and erection of a new carport. Replacement bay window and new front door canopy. Alterations to fenestration including replacement windows/doors and addition of a new bay window to replace existing garage door, replacement of external materials to render/cladding and replacement rooflights. | Greenbrier Harts Lane Burghclere Hampshire RG20 9HF \(basingstoke.gov.uk\)](#)

Response due by: 19th July 2022

To note:

- Planning Applications received for consultation after the meeting agenda has been published may also be considered.
- Planning Applications currently being considered will be reviewed as required.
- 21/00228/OUT Land to rear of Millbrook House – update

To note decisions recorded by B&DBC since previous meeting:

- 22/01113/HSE Treetops Harts Lane Burghclere Hampshire RG20 9JN
Conversion of existing integrated double garage to habitable accommodation and erection of a side infill extension. Construction of new level access ramp with oak front porch. Installation of new access gates.

Granted

11. Planning update

- *Local Plan Update*
- *Neighbourhood Plan:*
 - *Review*
 - *Orchard Homes*

12. Road matters.

13. Footpaths report.

14. Playground Project update

15. Hampshire 2050 Climate Change.

16. Website/IT update – to include fibre network scheme.

- *Parish*
- *Pinder*

17. Community Engagement

To include update on progress re Communications Strategy

18. Documents for review and agreement

All documents to be circulated prior to the meeting.

- Publication Scheme
- Vexatious Requests Policy
- Emergency Plan

19. Training

- Appointment of Training Officer for agreement – proposed by Cllr Wason

20. Lengthsman

- To note attendance date – 9th July

21. Accounts

All documents to be circulated prior to the meeting:

- *To note monthly payments previously approved and approve any additional payments,*
- *To receive and note monthly bank reconciliation and budget monitoring document*

22. Clerk's report

23. Future meetings

Monday 5th September 2022

Public or Press are welcome to attend.

Alternatively, Parishioners are invited to submit comments to the Clerk via telephone - 07851 956078 or email – clerk@burghclerepc.com.

The meeting minutes will be published on the parish website – www.burghclerepc.co.uk.

Jacqui Letsome, Clerk – 28th June 2022

Actions from June meeting

Item No:	Action	Due by	Progress	Owner
39/ 40/42	Upload PC and Assembly minutes to website		Actioned	Clerk
41	Enquire re signage re prevention of fly-tipping.			Clerk
41	Complete guide to the FLIR camera attachment.			Cllr Carrow
41	Complete Clerk's Pension arrangements			Cllr Crowley
44/45	Submit Declaration of Acceptance forms to B&DBC re Cllr Wason & Parkes		Actioned	Clerk
51	Upload responses to Planning Applications		Actioned	Clerk
51	Submit response re land Millbrook House decision		Actioned	Cllr Carrow
53	Submit a response to Hampshire County Council's Local Transport Plan			Cllr Carrow
54	Report trees on land at Ox Drove to Highways			Cllr Carrow
58	Add annual event/fete for discussion with Sports Club to July meeting agenda. <i>Unable to attend – to be added to September agenda</i>		For Sept agenda	Clerk
59	Progress meeting re Communications Strategy		Actioned	Cllr Patrick-Smith
60	Amend review dates on role descriptions and upload to website.		Actioned	Clerk
61	Submit tasks to Lengthsman when date known.			Clerk

63	Submit Completed AGAR for External Audit. Publish notice re exercise of public rights. Publish all documentation on website.		Actioned Actioned Actioned	Clerk
63	Process Payments.		Actioned	Clerk/Cllr Carrow
63	Advise Litterwarden of change to payment arrangements.		Actioned	Clerk
63	Respond to query on Actual/budget document.		Actioned	Clerk