

*Minutes of an ordinary meeting of Burghclere Parish Council held on  
3<sup>rd</sup> June 2019 at 7.30pm at the Portal Hall*

**Present:** Cllrs Harvey (Chair), C James (Vice Chair), R Carrow, R Butler, G Morton, S Whiting, B Canning  
S Jones (Clerk), Borough Cllr Izett (part), 3 parishioner

**1. Apologies**

There were no apologies as all members were present.

**2. Declaration of members' interests for this meeting**

There were no declarations of members interests.

**3. Confirm the minutes of the Annual General Assembly held on 13<sup>th</sup> May 2019**

The minutes of the Annual General Assembly held on 13<sup>th</sup> May 2019 were confirmed as a correct record and signed by the Chairman.

**4. County councillor report**

County Cllr Thacker was unable to attend the meeting so there was no report.

**5. Borough councillor report**

Borough Cllr Izett advised that there has been a change in leadership, previously is was Clive Saunders and it is now Ken Rhattigan. There have also been 2 new cabinet members elected, as well as Cllr Rhattigan. Cllr Izett is still the cabinet member for Regeneration and Property. There are 4 priorities over the next year being housing, the continuation of the plans for the Manydown development, a greater emphasis on the environment and green concerns, and continued concern re the outcome of the Newtown Road recycling facility.

The ice rink in Basingstoke is a hot topic at present due to it needed updating prior to the redevelopment of this area; it may be that it moves to a temporary site in the meantime but this is still to be agreed.

A close watch is being kept on Carlton which will have a number of TPO's which will be reviewed at the next meeting.

**6. Parishioners' open time, including Miniature railway update**

Cllr Morton advised he would deal with Item 11 at this stage. There was no Sports Club meeting today so he has nothing to report, but he advised the Fun Day took place over the bank holiday weekend. It was very busy; 2 trains ran all afternoon and there were a good number of stands, stalls and a classic car show. It was a busy and succesful day and evening.

The results for the end of the financial year are not yet known but will be reported after the next meeting on 1<sup>st</sup> July. Cllr Butler will report as Cllr Morton will be away.

A parishioner raised the overgrown footpaths; the Clerk will contact HCC and the lengthsman re getting these cut back.

Cllr Carrow offered his thanks to the people involved with the Annual Assembly for their hard work.

**7. Chairman's comments**

The Chairman advised he will come back to this section at the end of the meeting.

**8. Planning applications received since 13<sup>th</sup> May 2019:**

Application number	Location	Description	Decision
19/01090/ROC	Land Adjacent To Laurel House Burghclere Road Earlstone Common Burghclere	Variation of condition 1 of 18/01314/RES (Erection of a dwelling) to allow moving the proposed building forward 2 metres on the site.	No objections.
19/01275/HSE	Treetops Harts Lane Burghclere	Erection of single storey side and rear infill extensions following demolition of conservatory, a front extension and conversion of garage to living accommodation.	No objections
19/01297/HSE	Sunnyside Cottage Tothill Burghclere RG20 9ED	Conversion of loft to additional living accommodation, involving raising part of roof and construction of dormer windows to front, rear and side elevations	No objections

**Decisions since 13<sup>th</sup> May 2019:**

19/000634/HSE - Hazel Cottage, 1 Scouses Corner, Sydmonton Road  
Erection of single storey rear extension and first floor side extension.

PC – No objections

Decision: Application withdrawn

19/00409 - The Oxdrove House, Oxdrove, Burghclere

Erection of tennis court and 2.7m high green fencing and netting.

PC - Declined due to the impact on nearby neighbours.

Decision: Granted.

*Cllr Morton advised he would like to know the factors in BDBC's decision relating to planning applications which are objected to by the parish council. This issue was raised at the last meeting; Cllr Morton asked Cllr Izett about this. Cllr Izett requested that any issues be emailed to the planning officer directly and cc'd to him so he could monitor the situation.*

## **9. Neighbourhood Plan**

Cllr Carrow circulated a short report this month. Consultations have been completed and a revision of the SEA is yet to be seen. Documents drawn up last month - a note for B&DBC in respect of Site A and the AONB and a revision (rewrite) of the site assessment report - have been sent to OH for comment.

At the SG meeting last week it was agreed the principal focus is to complete the Regulation 14 pre-submission plan. To that end tasks have been allotted among the group and will be reviewed at the next meeting at the end of this month. As mentioned before this work involves other players so timings cannot be accurately determined. A series of possible dates have been identified in September at which the pre-submission might be launched but without making a final choice.

B&DBC has notified Parish Councils of its intention to revise the Local Plan.

Subsequently an invitation to consult with the planning team about neighbourhood planning was issued and members of the SG are scheduled to meet at the Council Offices with Andrew Rushmer and his team during the morning of Wed 12 Jun. Should any councillor wish to attend or if there are any questions you would like raised please let Cllr Carrow know.

Lastly regarding finance, the SG are presently reassessing what has been spent and what more there is to do.

Funds have been ring-fenced for the preparation of pre-submission plan and beyond. However, work undertaken on CLH and site assessment has meant we have almost used up the allotted quota to this point and are likely to need more advice and support. As there is still uncertainty as to what this might involve the SG, Cllr Carrow is unable to say how much will be required or from where this might come. He will keep everyone posted. Meanwhile the consultants OH will continue to provide support as required.

**At this point the Chairman referred back to Item 7** and advised Cllr Izett that County Cllr Thacker had advised of the Community Hall Fund and that Burghclere PC intend to apply. Cllr Morton advised at this stage that he had a reaction to an email that was sent after the Annual Assembly; he was sat behind the person who said they could not hear the Chair, and he could hear him clearly and felt he delivered a good precis of Neill Bruce's Herbert Plantation report.

## **10. Lengthsman Update**

This was discussed under Item 6 earlier.

## **11. Sports Club report**

There is no report per Item 6 earlier.

## **12. Herbert Plantation Update**

Cllr Canning advised the plantation is being looked after well and there is lots more work to be carried out.

## **13. Website update and progress report**

There is no update but action is continuing and it is hoped the website will be up and running shortly.

## **14. Footpaths Report**

Cllr Carrow advised he has been walking the footpaths and has noticed how overgrown they are. HCC will be contacted re when they will do the regular cut.  
 Highclere Estate Office will be contacted regarding the stile which needs to be altered to allow large dogs access to the footpath.

**15. Accounts**

The following payments were presented for approval.

Budget Section	Date	Details	Cheque number/Payment method	Amount
Salary/PAYE	04/06/2019	Clerk's Salary - S Jones	2528	£276.88
Salary/PAYE	04/06/2019	Clerk's expenses	2528	£25.00
Salary/PAYE	04/06/2019	Litter warden salary - F Knott	SO	£390.00
Salary/PAYE	04/06/2019	HMRC PAYE	2529	£161.12
Other	04/06/2019	Sally James Catering - AGM	2530	£60.00
			TOTAL	£913.00

**16. Clerk's report**

The Clerk advised that there are various outstanding issues she is waiting responses to, she will continue to find answers to the queries and report back.

The Chair referred back to Item 7. He reported the issues with speeding have been referred to the police and it is hoped will be acted upon quickly.

The annual assembly had a disappointing turnout.

The Chair then raised the issue of the tone and certain emails which have been sent out and requested that all member of the Council ensure they are courteous and polite.

There being no further business the Chairman closed the meeting at 8.50pm.

The next meeting will take place on Monday 1<sup>st</sup> July 2019.

Chairman \_\_\_\_\_ Date \_\_\_\_\_