

*Minutes of an ordinary meeting of Burghclere Parish Council held on
7th September 2020 at 7.30pm and in accordance with current guidance this was held
virtually via “Zoom”*

Present: Cllrs R Carrow (Chair), A Crowley (Vice Chair), S Whiting, G Morton,
I Collins, A Wason and B Canning

Borough Cllr J Izett (from item 8 – to item 11)
J Letsome (Clerk)

1. Apologies

None received.

2. Declaration of members’ interests for this meeting

There were no declarations of interest.

3. Confirm the minutes of the ordinary meeting held on 6th July 2020

The minutes of the ordinary meeting held on 6th July 2020 had been circulated prior to the meeting and agreed by all as a true record.

Action: Clerk to upload approved minutes to website

4. County Councillor Report

There was no report as County Councillor Thacker was not present.

5. Parishioners’ Open Time

There were no Parishioners present.

6. Chairman’s comments

Cllr Carrow reported on:

Harts Hollow Flooding

He had reported a recent incident of flooding at Harts Hollow to Thames Water and reminded Cllrs that it was important to register any occurrences of flooding every time they are seen.

Parish Magazine

Two articles had been published in the magazine on:

1. Hampshire Together – an important opportunity for people to express their views on the way health services are provided in the area, including the potential development of a new hospital for North Hampshire. Cllr Carrow expressed how important it was for local residents to engage with the consultation to ensure their voices were heard.

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2. SSE – A local representative from SSE had been in touch in response to the letter to Head Office raising concerns regarding frequent power cuts earlier this year. Cllr Carrow had posted an update on nextdoor.com and it was hoped that the maintenance programme would prevent too many future occurrences.

7. **Coronavirus**

Cllr Carrow advised that there was little to report with only one prescription collection being referred by Basingstoke Voluntary Association. Cllr Canning confirmed that volunteer drivers were receiving fewer requests.

8. **S106 Contributions**

Cllrs Crowley & Whiting reported that they had recently met in the light of the email received from Tom Roworth at B&DBC regarding unspent S106 contributions for affordable housing delivery. B&DBC had a potential opportunity to use £196,000 of unspent money towards a site within the Grove ward. This amount included £22,841 of unspent contributions relating to the Croft development in Burghclere, but was not restricted to being spent within the Parish.

Cllr Morton expressed disappointment that Parish Councils were not involved more in the decisions made regarding what S106 funding should be used for so that it could more closely match local needs. Borough Cllr Izett acknowledged the historical method for setting criteria had caused problems and there had been encouragement for more consideration to be given to Parish priorities. However, the legal agreement relating to S106 funding made it difficult for it to be used for anything outside of the set criteria and without the agreement of the developer.

There followed a general discussion during which it was noted that the spending restrictions tied to this particular amount of money meant it was unrealistic to expect it to be used within the required timescales, resulting in a risk of it being lost and returned to the developer.

Consideration was given to Cllr Whiting's suggestion that the Parish Council made the gesture of agreeing to the B&DBC proposed use of this amount in return for more flexibility on how some of the other outstanding S106 funds were spent within the Parish

Borough Cllr Izett said that this would soon be put before the Capital Funding Board, but agreed to explore options further and would report back before the Parish Council proceeded further.

Action: Borough Cllr Izett to further explore options and provide update

9. Borough Councillor Report

Borough Cllr Izett reported on:

- Hampshire Together – the initial consultation on health services in the area, including the development of a new hospital in North Hampshire, had been completed. There would be another round of public engagement commencing in March 2021 when there was likely to be a range of options presented for consideration. It was felt that a site to the north of J7 – M3, was emerging as the preferred option.
- There was a lot of planning activity around J7 – M3, including the proposed construction of a large logistics depot for Amazon. The Borough was working on a strategic vision for that area, which included a substantial housing development.
- A report was expected soon on the Borough’s climate change strategy, he would share this as soon as it became available.
- A paper would soon be published with the required 5 year update on the Local Plan. The Government’s white paper on planning would inevitably impact this, but the decision had been taken to proceed with publication as some of it would still be relevant.
- Public responses had been invited on the Borough Council’s proposal to issue on the spot fines of £100 for dog fouling.
- The Covid Pandemic had inevitably impacted the Borough Council’s finances with a reduction in income of approximately £5m, largely due to the loss of parking revenue and planning fees. £2m of government funding had been received, but this still left a significant gap in the budget, which may require reserves to be used and create difficult budget decisions throughout the coming years.
- Borough Cllr Izett proceeded to invite questions:
- Cllr Morton requested an update on the problem of Quad bike thefts and if the arrests that were reported as being imminent had taken place. Borough Cllr Izett understood that the thefts were continuing and was unaware of any arrests, however he would make enquiries and report back.
- Cllr Morton asked if consideration had been given on the likely impact the Manydown development would have on traffic on the A339, expressing particular concerns regarding the stretch of the B4640 between The Swan Inn roundabout and A34. Borough Cllr Izett said that S106 money was allowing for some improvements on the A339, but that he understood that no progress had been made towards a longer term strategy between B&DBC and WBC. He suggested that the Parish Council might wish to contact WBC to enquire about its longer term plan.

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- Borough Cllr Izett confirmed that a consultation on the Local Plan would be commencing imminently. Cllr Carrow asked about the range of factors that would be considered when B&DBC were reviewing the White Paper, including the new model standard for houses and the likely impact that would have on housing numbers, with a potential annual reduction from 850 to 684. He asked that BDBC be reminded of the need to engage with Parish Councils during the process.

There were no further questions.

Action: Borough Cllr Izett to:

- **Share Climate Strategy Report**
- **Provide an update on action being taken to address Quad bike thefts, including any potential arrests**
- **Remind the need for engagement with Parish Councils when responding to White Paper**

10. Planning applications, amendments and appeals received since 6th July 2020

Amendment to applications considered at previous meeting:

20/01480/HSE Cornfields Winchester Road Whitway Burghclere RG20 9LE
Amending design and siting of stable block.

- Cllr Wason gave an overview of the amended application. There were no objections.

Applications previously considered via email and with no objections raised:

20/01856/HSE 5 Weir Vale Cottages Sydmonton Road Old Burghclere RG20 9NR
Erection of single storey rear extension

20/01740/ROC Ridgeway West Street Burghclere RG20 9LB
Removal of condition 4 of Planning permission KWR/8546 to remove agricultural occupancy condition.

- Cllrs Carrow and Whiting gave an overview of these applications and the reasons why no objections had been raised.

Update on Appeals Received:

18/00778/OUT Carlton Harts Lane Burghclere RG20 9JN
Outline application with all matters reserved except for access and layout, for the erection of 2 no. dwellings with detached garages

- Cllr Carrow reported that the submission had been sent and a decision was awaited. The appellant had made only few comments on the representations made.

19/02173/OUT Heathwood, Heatherwold, Newtown Hampshire

Outline planning application for 1 no. dwelling house with all matters reserved.

- Cllr Carrow reported that the submission had been sent, a decision was awaited. There had been no further comment seen from the appellant.

20/00191/PIP Land Adjoining Oxleas Ox Drove Burghclere
Development of 1 dwelling.

- Cllr Carrow had circulated a draft submission prior to the meeting. The Clerk would submit this prior to the deadline of 16th September. All agreed.

19/02215/OUT Land On The South And East Side Of Harts Lane Burghclere
Outline planning application for the erection of up to 35 dwellings.

- Cllr Carrow had circulated the submission less attachments. B&DBC's planning officer had recommended larger font and greater line spacing. Cllr Carrow would submit this on Wednesday 9th September, once final amendments had been completed. All agreed this could proceed.

**Actions: Cllr Carrow to submit response to Falcon Appeal
Clerk to submit responses to Oxleas appeal and Cornfields Application**

11. Neighbourhood Plan Update – White Paper: Planning for the Future

Cllr Carrow reported that he had sent the final referendum draft to B&DBC as their officers were now able to access their GIS system, allowing them to amend the maps as per the Independent Examiner's recommendations. Once this had been done the document would be repaginated ready for final checking.

Two documents had been issued by MHCLG: The White Paper: Planning for the Future with a deadline for comment of 30th October and another called 'Changes to the current planning system' with a deadline for comment of 1st October.

The 'Changes' document was mostly technical and proposed 4 new measures: a New Standard Method that will introduce new methodology to calculate local housing need; a 'First Homes' scheme, where houses will be sold at a discount to first time buyers; temporary lifting of the small sites threshold below which developers do not need to contribute to affordable housing (up to 40 or 50 units) and extending the Permission in Principle (PIP) to major developments. He said the technical aspects were for the LPA to consider. B&DBC's target figures were presently 850 houses/pa. As calculated by Litchfields, a well-regarded planning consultancy, under the NSM this might reduce to 684. He felt there were few implications highlighted for neighbourhood planning and did not think there was a cause for concern at this stage. He was unsure of the effect of lifting the small sites threshold and would want affordable housing to be included as a percentage - as it is now - on Site A in the NP, but this would need clarification. Extension of PIP is for major development is not applicable to this area. Cllr Carrow concluded that unless presented with new information which merits reconsideration, there was no requirement for a parish council response to this paper. This was agreed by all.

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Cllr Carrow said the Planning for the Future document contained many proposals, some of which were welcome, others seemingly less so. As the consultation end date is later, and with a lot of information still being shared in the specialist press, he felt it was too early to take a view, but he would intend to present considerations at the next Parish Council meeting in October, and was likely to recommend a written response. This approach was agreed by all.

12. Grant Application Procedure and Form

The Clerk had circulated a final version of the document for approval, reporting that no changes had been suggested since the draft had been shared at the previous meeting. The procedure and form were approved unanimously. Cllr Morton noted that the awarding of grants should be taken into consideration when preparing the next Precept request.

Actions: Clerk to:

- **Upload copy of Procedure and Form to website**
- **Issue copy to HomeStart North West Hampshire**
- **Ensure Grants are considered when preparing Precept request**

13. Defibrillators

Cllr Carrow reported that Arkells had agreed to install the defibrillator at the Carpenters inside the porch, available during working hours. The Community Heartbeat Trust suggested that it could be hung on a wall rack. This would remove the need for a separate power supply. At the same time, Cllr Carrow suggested it would also be sensible to trade in the current G3 with the G3 Elite model at a cost of approximately £6-700. Whilst almost double the price of a new battery and pads, the Parish would be getting a new machine that would last another 10 or so more years. On the advice of Cllr Morton, he had approached Tesco for funding, but with no response. Cllr Carrow asked if the Parish Council could agree to fund a new model. On discussion, it was agreed that the Clerk would review the budget to establish if funds may be available, in the meantime Cllr Carrow would investigate the possibility of securing a grant via Greenham Trust, or by obtaining a local sponsor.

Actions: Cllrs Carrow to make enquires with Greenham Trust & potential sponsors

Clerk to review budget and advise

14. Lengthsman update

The Clerk confirmed that the next visit would take place on 16th September, and tasks had been submitted as agreed with Cllr Whiting, who would also be the contact and supervisor on the day. Cllr Carrow asked if the village sign from the South could be given some attention should there be time.

15. Hampshire Superfast Broadband

Cllr Carrow reported that there had been an article on this opportunity in the Parish Magazine, but prior to that there had been contact from a Parishioner enquiring if this was something that the Parish Council could assist with. On discussion, it was agreed that it would not be appropriate for the PC to take on a lead role, instead it would be up to individual groups of residents to arrange should they wish to, but with the PC's encouragement.

Action: Clerk to respond to Parishioner

16. Website/IT Progress Report

Cllr Crowley would cover this in a report to the later Pinder Recreation Trust meeting.

17. Footpaths report

Cllr Carrow said it was thanks to the efforts of various individuals that the footpaths were largely passable with light maintenance carried out over the summer. There were 2 projects still in the pipeline: installation of a York gate at Hockley's Hole (he was waiting for Countryside Service to acquire the posts), and a donated metal gate on footpath 040/21/1 between West St and Whitway. It was noted that the Jacobs Ladder gate posts needed addressing.

18. Hampshire 2050 Climate Change

Cllr Carrow said he had been in touch with the Sustainable Overton Energy Team to discuss renewable energy, they were holding a Green Week and the Energy Team would be available on Saturday 19th September when he would be away, but invited others to attend should they be able to, when it would be an opportunity to meet Tanya Rahman, the Energy Team lead. He still planned to present options for consideration, but only when current commitments subsided to a more manageable level.

19. Accounts

19.1 To review and approve monthly payments and bank reconciliation

The Clerk had previously circulated the payments for September for approval, together with invoices and supporting paperwork and as detailed below. These were approved for payment via BACS.

Budget Section	Date	Details	Cheque	Amount
Expenditure				
Salary/PAYE	01/09/2020	F Knott - Litterwarden	SO	£453.44
Salary/PAYE	01/09/2020	J Letsome - Salary	BACS	£545.00
Courses/Admin	01/09/2020	J Letsome - Expenses	BACS	£16.72
Salary/PAYE	01/09/2020	F Knott PAYE	BACS	£90.60
				£1,105.76

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She reported that the final instalment of the LIF grant had been received – £2232.86, and the latest payment due by McDonalds towards the Litterwarden - £390.

The Clerk had previously circulated a bank reconciliation completed to 9th June 2020 showing:

- A balance in the Treasurers account of £ £10,717.33
- The balance in the Business Bank Instant Account stood at £6803.25.
- The balance in the Newbury Building Society account stood at £19292.87

19.2 To review budget and cashflow summary

The Clerk circulated a spreadsheet prepared to monitor actual income & expenditure against the budget, together with a cashflow summary. There were no significant variations that raised concerns and no questions were raised.

20. Clerk's Report

The Clerk had previously circulated a report, covering:

- Updated guidance on the holding of remote meetings – this had included the advice that remote meeting links should be included on meeting notices and agendas.
- A grant enquiry had been received from Home Start North West Hampshire, she had advised them she would send a copy of the application form once it had been approved.
- The AGAR and supporting documents had been submitted to the External Auditors in June. A few queries had been answered and she understood the documents had been passed over for final review.
- McDonalds had queried the payment of their invoice for their contribution towards the Litterwarden during the period of lockdown, however having received further clarification from the Clerk they had agreed to pay it in full.

21. Future Meetings

On discussion, it was agreed to continue to hold Parish Council meetings remotely via Zoom at least until the end of the year, at which time it could be reviewed again.

The next meeting to be held on Monday 5th October 2020

There being no further business the Chairman closed the meeting at 8.51pm