

BURGHCLERE PARISH COUNCIL

Clerk: Mrs J Letsome, Portal Hall, Church Lane, Burghclere, RG20 9HX
07851 956078 [E-mail: clerk@burghclerepc.com](mailto:clerk@burghclerepc.com)

**Parish Councillors are summoned to a meeting of Burghclere Parish Council on
Monday 3rd July 2023 at 7pm**

to be held in the Portal Hall Club Room

A G E N D A

1. **Apologies**
2. **Declaration of members' interests for this meeting**
 - *To be submitted to the Clerk prior to the meeting*
3. **Confirm minutes of the Ordinary Council Meeting held on 5th June 2023**
 - *To be circulated prior to the meeting*
4. **Review progress of actions from meeting held on 5th June 2023.**
 - *As given at end of agenda*
5. **Confirm minutes of the Extraordinary Council Meeting held on 19th June 2023.**
 - *To be circulated prior to the meeting.*
6. **To receive minutes of Pinder Recreation Trust meeting held 9th May 2023**
 - *To be circulated and accepted as a report to this meeting.*
7. **County councillor report**
8. **Borough councillor report**
9. **Parishioners' open time**
10. **Chairman's comments**

Planning applications and appeals received since 5th June 2023 and not included on 19th June agenda.

To consider:

- 23/00409/HSE and 23/01069/LBC Forge House, Winchester Road, Whitway
Creation of an annexe to the old forge and alterations to external windows and doors on the existing house and the forge

Documents available here:

[23/00409/HSE | Creation of an annexe to the old forge and alterations to external windows and doors on the existing house and the forge | Forge House Winchester Road Whitway Burghclere Newbury Hampshire RG20 9LE \(basingstoke.gov.uk\)](#)

Response due by: 6th July 2023

- 23/01530/HSE Pine View Heatherwold Newtown
Erection of a two storey and single storey rear extension

Documents available here:

[23/01530/HSE | Erection of a two storey and single storey rear extension | Pine View Heatherwold Newtown Newbury Hampshire RG20 9BG \(basingstoke.gov.uk\)](#)

Response due by: 12th July 2023

- 22/02554/HSE and 22/02555/LBC The Oxdrove House Burghclere RG20 9HJ –
Amendment to description only to reflect amended plans:

Removal of existing porch. Alterations to existing orangery including replacing existing roof with a flat roof and erection of single-storey extension to east elevation. Alterations to existing garden wall to be partially integrated into new extension. Creation of second floor habitable space within existing attic and formation of staircase. Erection of 3 no. dormer windows. Internal alterations

Documents available here:

[22/02554/HSE | Removal of existing porch. Alterations to existing orangery including replacing existing roof with a flat roof and erection of single-storey extension to east elevation. Alterations to existing garden wall to be partially integrated into new extension. Creation of second floor habitable space within existing attic and formation of staircase. Erection of 3 no. dormer windows. Internal alterations. | The Oxdrove House Ox Drove Burghclere Hampshire RG20 9HJ \(basingstoke.gov.uk\)](#)

Response due by: 5th July 2023

To note:

- Planning Applications received for consultation after the meeting agenda has been published may also be considered.
- Planning Applications currently being considered to be reviewed as required. See item 12.
- Decisions recorded by B&DBC since previous meeting: None.

11. Delegated Powers re Planning

- To consider and agree that planning applications requiring a response prior to the date of the next ordinary meeting will be:

Received by the Clerk who will provide details to all Cllrs via email and where no queries arise, the Clerk shall be delegated to inform the Planning Department within the time allocated of the decision of the Council. Where queries arise the Chairman will call for an Extraordinary Meeting to decide upon the application.

12. Planning update

- *Local Plan update*
- *22/03203/FUL Land Between the Junction Of Winchester Road And Harts Lane Burghclere*

13. Electric Vehicle Chargers

- *Receive updated information*

14. Road matters

15. Footpaths report

16. Bins and fly-tipping

To consider:

- *B&DBC response to new/replacement bins (if available)*
- *Draft signage and approve purchase.*

17. Hampshire 2050 Climate Change.

18. Website/IT update

- *Parish*
- *Pinder*

19. Community Engagement

- *To continue consideration of future approach to community engagement.*

20. Grant Application

- *Agree final amount to be granted to the previously approved application from Burghclere Primary School's band committee.*

21. Coronation Funding

- *To consider and agree items to be purchased from unspent funds.*

22. Accounts

All documents to be circulated prior to the meeting:

- *To note monthly payments previously approved and approve any additional payments,*
- *To receive and note monthly bank reconciliation.to 28th June 2023*
- *To note Internal Auditor report and consider any actions required in response.*

23. Clerk's report

24. Future meetings

- Monday 4th September 2023 – Ordinary PC meeting

Public or Press are welcome to attend. Alternatively, Parishioners are invited to submit comments to the Clerk via telephone - 07851 956078 or email – clerk@burghclerepc.com.

The meeting minutes will be published on the parish website – www.burghclerepc.co.uk.

Jacqui Letsome, Clerk – 28th June 2023

Actions from June meeting:

Item No:	Action	Due by	Progress	Owner
35 & 36	Upload 9 th May 2023 meeting minutes to website		Actioned	Clerk
38	Upload Annual Assembly notes and presentation to website		Actioned	Clerk
42	Contact Highways/County Cllr Thacker re overgrown verges and undertake strimming of verges identified as needing urgent attention.		Actioned	Cllr Carrow
42	Request earlier Lengthsman visit re strimming verges		Actioned	Clerk
44	Submit response to planning application considered in meeting.		Actioned	Clerk
44	Prepare and issue agenda for extraordinary meeting on 19 th June		Actioned	Clerk
47	Share B&DBC email re planning update mailing list		Actioned	Clerk
48	Contact Borough Cllr Izett re crime concerns		Actioned	Cllr Carrow
50	Explore signage options re fly-tipping		Actioned	Clerk
53	Add Community Engagement to next agenda		Actioned	Clerk
54	Confirm response to grant application.		Agenda item	Clerk
55	Progress payments due		Actioned	Clerk/Cllr Carrow
55	Contact Borough Cllr Thacker re coronation grant underspend		Actioned	Clerk
55	Publish notice of public right to inspect		Actioned	Clerk