

BURGHCLERE PARISH COUNCIL

Clerk: Mrs J Letsome, Portal Hall, Church Lane, Burghclere, RG20 9HX
07851 956078 E-mail: clerk@burghclerepc.com

**Parish Councillors are summoned to a meeting of Burghclere Parish Council on
Monday 5th February 2024 at 7pm**

to be held in the Portal Hall Club Room

A G E N D A

1. Apologies
2. Declaration of members' interests for this meeting
 - *To be submitted to the Clerk prior to the meeting*
3. Confirm minutes of the Ordinary Council Meeting held on 8th January 2024
 - *To be circulated prior to the meeting*
4. Review progress of actions from meeting held on 8th January 2024
 - *As given at end of agenda*
5. To receive minutes of Pinder Recreation Trust meeting held 4th December 2023
 - *To be circulated and accepted as a report to this meeting.*
6. County councillor report
7. Borough councillor report
8. Parishioners' open time
9. Chairman's comments
10. Planning applications and appeals received since 8th January 2024
 - **To consider:**
23/02999/HSE (amendment) Ridgeview Barn Well Street Burghclere RG20 9HS
Erection of a detached garage with room in roof
Response due: 21st February 2024

- **To note:**

- Planning Applications received for consultation after the meeting agenda has been published may also be considered.
- Planning Applications currently being considered/in appeal to be reviewed as required.

*22/00428/FUL Land At Manor Farm Old Burghclere RG20 9NS
Appeal dismissed*

*22/03203/FUL Land Between The Junction Of Winchester Road And Harts Lane Burghclere
To note site for sale*

- Decisions recorded by B&DBC since previous meeting:

*23/02254/FUL Norman Farm Well Street Burghclere RG20 9HS
Granted*

11. Planning update

- *B&DBC's Local Plan update – to note launch of Regulation 18 and agree response.*

12. Community Engagement

- *To review draft of February “Burghclere Bulletin”*

13. Sports Club

- *Receive update on progress.*

14. Renewable Energy and Climate Change.

15. Electric Vehicle Chargers

- *Receive updated information if available.*

16. Road matters.

- *Condition of C57 (Newtown Hill)*
- *B4640 (SID proposal).*

17. Footpaths report

18. Tree report

- *To receive update on work required to Oak on path from Sports Club to School.*
- *To note progress of insurance claim.*

19. Lengthsman

- *To note visit scheduled for 22nd February and agree tasks.*

20. Website/IT update

- *Parish*
- *Pinder*

21. S106 contributions

- *To agree response to request for information on future projects requiring S106 contributions.*

22. Training

- *Feedback on HCC's resilience training session (Chair) – if notes provided.*

23. Policies

To review:

- *Existing Training & Development Policy*
- *Draft Disciplinary Policy*

24. Accounts

- *All documents to be circulated prior to the meeting:*
 - *To note monthly payments previously approved and approve any additional payments,*
 - *To receive and note monthly bank reconciliation.to 31st January 2024*
 - *To note actual/budget for 23/24 as at 31st January 2024*
 - *To note increase in WIX website fee from £136.80 per annum to £201.60*

25. Staffing Committee (Confidential item)

- *Update.*

26. Clerk's report

27. Annual Assembly

- *To confirm speaker for Monday 20th May (B&DBC Green Team).*

28. Future meetings

- *The next Ordinary meeting will be held on Monday 4th March 2024 at 7pm.*

Public or Press are welcome to attend. Alternatively, Parishioners are invited to submit comments to the Clerk via telephone - 07851 956078 or email – clerk@burghclerepc.com.

The meeting minutes will be published on the parish website – www.burghclerepc.co.uk.

Jacqui Letsome, Clerk – 31st January 2024

Actions from January meeting:

Item No:	Action	Due by	Progress	Owner
194	Upload 4 th December 2023 meeting minutes to website		Actioned	Clerk
195 (c/f)	Research alternative email providers			Cllr Crowley
199	Write article for monthly news re sports club.		Actioned	Cllr Carrow
202	Respond to planning application.		Actioned	Chair/Clerk
202	Request update re Froyle House		Actioned	Chair
203	Arrange site visit re Millennium Garden path		Actioned	Chair
204	Update final logo as agreed		Actioned	Cllr Harvey
204	Update and circulate Burghclere Bulletin		Actioned	Clerk
208	Accept quote and progress work		Actioned	Cllr Morton
	Progress insurance claim		Actioned	Clerk
209	Accept playground repair quote		Actioned	Cllr Carrow
212	Accept noticeboard quote and arrange installation (subject to quote)		In progress	Clerk
213	Add S106 information request to February agenda		Actioned	Clerk
214	Progress payments.		Actioned	Clerk
214	Submit Precept request		Actioned	Clerk
216	Progress Annual Assembly speaker		Actioned	Chair