

*Minutes of an ordinary meeting of Burghclere Parish Council held on
1st July 2019 at 7.30pm at the Portal Hall*

Present: Cllrs Harvey (Chair), C James (Vice Chair), R Carrow, R Butler, S Whiting, B Canning
S Jones (Clerk), County Cllr Thacker (part), Borough Cllr Izett (part), 1 parishioner

1. Apologies

Apologies were received and accepted from Cllr Morton. Cllr Harvey (Chair) advised that due to personal reasons he would be stepping down from the Parish Council. He was thanked for his time on the Council. Cllr Harvey left the meeting. Vice Chair James took over the Chair for this meeting.

2. Declaration of members' interests for this meeting

There were no declarations of members interests.

3. Confirm the minutes of the ordinary meeting held on 3rd June 2019

The minutes of the ordinary meeting held on 3rd June 2019 were confirmed as a correct record and signed by the Vice Chair.

4. County councillor report

County Cllr Thacker reported that he has circulated the Budget Consultation, and that he urges Cllrs to respond and share with members of the public if possible, for their comments. The main issue is the lengthsmen and the possible removal of funding for this beneficial scheme. The consultation looks at how parishes spend their money and gives residents the opportunity to make comments.

Cllr Thacker had nothing further to report and left the meeting at 7.50pm.

5. Borough councillor report

Borough Cllr Izett advised he has been contacted and is helping residents in the parish who have an area of land next to their house which is being slowly over run by a builders yard which has no planning permission. It is unsightly and is causing concern. A planning application needs to be put in which is likely to be resisted as was the case on a previous occasion when a planning application was raised for this area.

Borough Cllr Izett advised he has been in contact with Cllr James re the Portal hall expenditure. S106 monies are much lower than originally thought but should be used before LIF monies. Cllr James has worked out some ideas on where the money is best spent and even with LIF and Greenham funds there is a shortfall but Cllr James is hopeful for a good solution to this. Cllr Izett advised he has offered whatever support and help he can for this important project.

Borough Cllr Izett moved on to planning policies. This topic is very challenging as the goal posts keep moving and there is pressure from Central Government on the borough to provide a certain amount of housing. Overall requirements for the provision of housing may increase. The uncertainty around this issue may have a negative impact on the Neighbourhood Plan and this is a real concern. Cllr Carrow advised Cllr Izett in some detail of where the NP is at this stage and the selection processes for the various sites. The next few months are where any issues are likely to be identified.

Cllr Izett advised 2 sites have been identified for the temporary ice rink in Basingstoke. It is hoped this project can be actioned quickly.

There has been a resignation in Hatch Warren; this means that no party has overall control of the County, Conservatives still have 30 seat which is the largest but the other parties combined now equal that number. The mayor has the casting vote.

Bin collections have changed and full details are on the website.

6. Parishioners’ open time, including Miniature railway update

The parishioner present had no comments to make.

7. Chairman’s comments

Vice Chair James advised that the Parish Council have a building society account with some £22k (approx.) in it; this is from an old planned development at Greenham by Sainsbury’s which never happened. The funds were given to the Council by Sainsbury’s to be used on roads and highways to try and alleviate any issues relating to problems caused by their planned development. Cllr James advised he would like to use £2.5k of it towards the club room project and improving access from Harts Lane. This use would fall within the remit of what the money should be used for. Cllrs Canning and Carrow stated this would be an improvement even if the other works for the club room do not actually happen. The funds, costings and proposed works were discussed at length. It was agreed that the signatories for the building society account need to be changed as none are still on the council, and Cllr James should action this, but no further agreement was reached until Cllr James circulates the full financial details and this has been reviewed.

8. Planning applications received since 3rd June:

Application number	Location	Description	Decision
19/01403/HSE	45 Breachfield, Burghclere	Erection of a single storey side extension with internal alterations.	No objections.
T/00236/19/TPO	Carlton Harts Lane, Burghclere,	T1 Beech:fell T2 Cedar:fell T3: fell T4 Holly:fell T5 Hazel:fell T6Yew:fell T7Beech:fell T8 Yew:fell Deadwood all trees on site where necessary	No objections
19/01543/HSE	1 Scouses Corner, Hazel Cottage, Sydmonton	Erection of side first floor and rear ground floor extension.	No objections

	Road, Old Burghclere		
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9. Neighbourhood Plan

Cllr Carrow circulated a report as attached. Details had also been discussed under Item 5 above. He requested funds of £2000 as there are no NP monies left; this would hopefully enable the project to be completed within no further monies being needed. The clerk will look into the financials to ensure the funds are available.

10. Lengthsman Update

There are 7.5 hours on lengthsman works to be carried out this month; Cllrs requested that the chicanes are cleaned and cleared of foliage and the pathway along the Whitway Road is cleared.

11. Sports Club report

Cllr Butler reported that the fun day was very successful although parking needs to be looked at as it can be problematical.

The sports club have requested permission to hold a car boot sale on 26th August which was granted.

A meat raffle is being held on Sundays.

12. Pinder Recreational Trust Management Committee update

Cllr James advised works are due to start on the cottage on Monday 8th July.

The climbing frame has been fixed.

13. Website update and progress report

The website is still proving problematical, although action is continuing, and the internal audit has been published which was a priority.

14. Overhanging hedges on footpath and car parking in Breachfield

Cllr James reported that there are a number of trees having into the road which need cutting back. The clerk will report this to Vivid. Also parking has been an issue and the road is now very heavily parked which causes issues when turning onto Harts Lane, care must be taken.

15. Footpaths Report

Cllr Carrow reported that the footpaths officer has arranged a visit on 12th July but sadly no-one is available to meet with him.

16. Accounts

The following payments were presented for approval.

Budget Section	Date	Details	Cheque number/Payment method	Amount
Salary/PAYE	02/07/2019	Clerk's Salary/Home work allowance - S Jones	2531	£365.80
Salary/PAYE	02/07/2019	Clerk's expenses	2531	£66.60
Salary/PAYE	02/07/2019	Litter warden salary - F Knott	SO	£390.00
Salary/PAYE	02/07/2019	HMRC PAYE	2532	£97.20
Audit	02/07/2019	Internal audit fee	2533	£240.00
			TOTAL	£1,159.60

17. Clerk's report

The Clerk advised that there are various outstanding issues she is waiting responses to; she will continue to find answers to the queries and report back.

The Highclere Estate have responded to the letter regarding the West Street stile and have confirmed it will be changed to a self-closing pedestrian gate.

The internal audit as taken place, there are no major issues, but a number of items have been raised and various procedures need to be reviewed.

There being no further business the Chairman closed the meeting at 9.25pm.

The next meeting will take place on Monday 9th September 2019.

Chairman _____ Date _____