

BURGHCLERE PARISH COUNCIL

Clerk: Mrs J Letsome, Portal Hall, Church Lane, Burghclere, RG20 9HX
07851 956078 E-mail: clerk@burghclerepc.com

**Parish Councillors are summoned to a meeting of Burghclere Parish Council on
Monday 10th January 2022 at 7pm to be held in the Portal Hall Club Room**

A G E N D A

1. Apologies

Apologies have been received from Cllr Wason

2. Declaration of members' interests for this meeting

To be submitted to the Clerk prior to the meeting

3. Confirm minutes of the meeting held on 6th December 2021

To be circulated prior to the meeting

4. Review progress of actions from meeting held on 6th December 2021

As given at end of agenda

5. To note minutes of Pinder Recreation Trust meeting held 1st November 2021

To be circulated and accepted as a report to this meeting.

6. County councillor report

7. Borough councillor report

8. Sports Club Report

- *To receive and note report.*
- *Representative of the Sports Club may be in attendance for further discussion.*

9. Parishioners' open time*

10. Chairman's comments

11. Planning applications received since 6th December 2021:

To consider:

- 21/03578/HSE The Wolery Burghclere Road Earlstone Common RG20 9HN
Erection of single storey side extension, insertion of new ground floor doors to rear elevation to replace window, new boundary treatments, erection of new front gates and associated landscaping at existing vehicular entrance

Response due by: 13th January 2022

- 21/03317/LBC Norman Farm Well Street Burghclere
Internal and external alterations to enable the conversion of two listed barns to 2 no. new dwellings and conversion of one other listed barn to an ancillary domestic building

Response due by: 13th January 2022

- 21/03600/HSE 6 Weir Vale Cottages Old Burghclere RG20 9NR
Construction of hardstanding and vehicular access from existing entry point

Response due by: 13th January 2022

NB: Planning Applications received for consultation after the meeting agenda has been published may also be considered.

Decisions reached by B&DBC since previous meeting:

- 21/02929/HSE The Old Station Spring Lane Burghclere RG20 9JP
Erection of double garage with garden utility room and rear veranda with ancillary rooms over garage area. Erection of single storey rear orangery and glazed link between orangery and garage building

Decision: Granted

- 21/02925/HSE Burn Brae Woodbine Lane Burghclere
Erection of two storey side extension with internal associated alterations and external hard landscaping

Decision: Granted

- 21/02351/RET The Maltings Broken Way Adbury Holt RG20 9BN
Replacing the existing old septic four tank system for a new treatment plant (Harlequin 9pop IPS) and raised mound soakaway.

Decision: Granted

- 21/02779/ROC Barns at Norman Farm, Well Street, Burghclere
Variation of condition 1 of 18/02842/FUL to amend the approved plans

Decision: Granted

12. Planning update

- *Local Plan Update*
- *Neighbourhood Plan review*

13. Road matters

14. Footpaths report

Update

15. Burghclere Common management

Update

16. Playground Project/S106 funding

Update

17. Hampshire 2050 Climate Change

18. Wellbeing, training and development

- *To review draft wellbeing policy.*
- **Confidential item:** *To receive Staffing Committee update and agree contract amendments.*

19. Website/IT update – to include fibre network scheme

- *Parish*
- *Pinder*

20. Queen's Platinum Jubilee

For continued discussion.

21. Lengthsman Visit

To note next planned visit – 13th January 2022 (tasks as confirmed)

22. Documents for review and agreement

23. Receive and consider Grant Applications

24. Accounts

- *To note monthly payments and bank reconciliation*

25. Clerk's report

26. Future meetings

Monday 7th February 2022– 7pm OR Monday 14th February 2022

(Subject to discussion and agreement)

**Public or Press are welcome to attend, however it may be necessary to limit numbers and encourage mask wearing in order to comply with Covid-19 requirements.*

Alternatively, Parishioners are invited to submit comments to the Clerk via telephone - 07851 956078 or email – clerk@burghclerepc.com.

The meeting minutes will be published on the parish website – www.burghclerepc.co.uk.

Jacqui Letsome, Clerk – 5th January 2022

Actions from December meeting

Item No:	Action	Due by	Progress	Owner
151	Upload approved November minutes to website		Actioned	Clerk
152	Subscribe to Parish Online Training			Cllr Wason
152	Draft policy re Parish Freeman scheme for consideration.			Clerk
154	Apply to Members Grant Scheme for cost of thermal imaging device.		Actioned	Cllr Carrow
156	Add Sports Club Report to January agenda		Actioned	Clerk
159	Submit responses to planning consultations.	As given on docs.	Actioned	Clerk
160	Pass Orchard Homes contact to Cllr Izett		Actioned	Cllr Carrow
164	Clerk to progress registration re Rural Payments Scheme		Actioned	Clerk
165	Progress Playground & Fencing project			Cllr Carrow
167	Draft Wellbeing policy and add summary of Cllr training to next agenda		Partially actioned	Clerk
169	Liaise with other groups re plans for Queen's Platinum Jubilee		Actioned	Cllr Whiting
170	Advise Lengthsman of tasks for January and share date (when known)		Actioned	Clerk
173	Process BACS payments		Actioned	Cllr Carrow

173	Complete final budget and submit Precept request.		Actioned	Clerk
174	Advise Greenham Trust of Annual Assembly date.		Actioned	Clerk
174	Respond to Fair Close Day Centre and invite to Community Café.			Clerk/Cllr Whiting