

BURGHCLERE PARISH COUNCIL

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Tree Officer Role Description

Introduction

The Parish Council will appoint one of its members to act as as Tree Officer, the appointment will usually be made at the Annual General Meeting, or more frequently should the role become vacant. The volunteer will monitor the Trees within the Parish Boundary.

Objective: The primary objective of the tree warden is to gather information about the local trees and to get involved in local tree matters.

Activities

- Be aware of rules and regulations associated with Trees and their protection.
- Report to the Parish Council on Tree issues in the parish.
- Be the point of contact for local enquiries and reports on Tree matters.
- Liaise with landowners, Basingstoke & Deane Borough Council and Hampshire County Council as required.
- Liaise with contractors and obtain quotations for work on Trees that the Parish have responsibility for. Present quotes to Parish Council to obtain approval prior to work proceeding.
- Keep watch on important trees in the parish, in order to:
 - a. Provide early warning of threats, disease, decay or vandalism.
 - b. Comment on planning applications which will adversely affect the trees.
 - c. Report any unauthorised work on trees.

Reviewed and approved at meeting held on: 6th June 2022