

# BURGHCLERE PARISH COUNCIL

Clerk: Mrs J Letsome, Portal Hall, Church Lane, Burghclere, RG20 9HX  
07851 956078 E-mail: [clerk@burghclerepc.com](mailto:clerk@burghclerepc.com)

**Parish Councillors are summoned to a meeting of Burghclere Parish Council on  
Monday 8<sup>th</sup> January 2024 at 7pm**

**to be held in the Portal Hall Club Room**

## A G E N D A

- 1. Apologies**
- 2. Declaration of members' interests for this meeting**
  - *To be submitted to the Clerk prior to the meeting*
- 3. Local Plan update**
  - *To receive a presentation from Borough Councillors Harvey and Konieczko.*

*NB: It is anticipated this item will last for approximately 45 minutes.*
- 4. Confirm minutes of the Ordinary Council Meeting held on 4<sup>th</sup> December 2023**
  - *To be circulated prior to the meeting*
- 5. Review progress of actions from meeting held on 4<sup>th</sup> December 2023.**
  - *As given at end of agenda*
- 6. To receive minutes of Pinder Recreation Trust meeting held 6<sup>th</sup> November 2023**
  - *To be circulated and accepted as a report to this meeting.*
- 7. County councillor report**
- 8. Borough councillor report**
- 9. Sports Club**
  - *To receive report as presented by Sports Club representative.*
  - *To discuss planned survey.*
- 10. Parishioners' open time**
- 11. Chairman's comments**

## 12. Planning applications and appeals received since 4<sup>th</sup> December 2023

- **To consider:**

23/02999/HSE Ridgeview Barn Well Street Burghclere RG20 9HS

Erection of a detached garage with room in roof

**Response due:** 2<sup>nd</sup> January – extension granted to enable comments to be submitted after the meeting date.

Documents available here:

[23/02999/HSE | Erection of a detached garage with room in roof | Ridgeview Barn Well Street Burghclere Hampshire RG20 9HS \(basingstoke.gov.uk\)](#)

- **To note:**

- Planning Applications received for consultation after the meeting agenda has been published may also be considered.
- Planning Applications currently being considered/in appeal to be reviewed as required.
- Planning Applications requiring response before 8<sup>th</sup> January

23/00794/REVPP Farnborough Airport

*This application has been considered by all cllrs via email. As no objections or comments were raised the Clerk has submitted a response under the delegated powers arrangement.*

- Decisions recorded by B&DBC since previous meeting:

**T/00465/23/TPO** Southernwood House Harts Lane Burghclere  
Application withdrawn

**23/02157/OUT** Workshop Tothill Burghclere Hampshire  
Application withdrawn

**23/02254/FUL** Norman Farm Well Street Burghclere RG20 9HS  
Granted

**22/03327/FUL** 6 Weir Vale Cottages Sydmonton Road Old Burghclere RG20 9NR  
Refused

## 13. Planning update

- *Issue of government's Dec 23 NPPF and implications arising.*
- *Launch of B&DBC's Regulation 18 Local Plan and associated paperwork (SHELAA etc).*
- *Update on potential development South of Woodbine Lane.*
- *Neighbourhood Plan Monitoring Report – To note final document received.*
- *Millennium Garden improvements (also relates to item 24)*

#### **14. Community Engagement**

- *To review draft of first “Burghclere Bulletin” prior to sending out.*
- *To agree logo selection.*

#### **15. Renewable Energy and Climate Change.**

- *To note BAS E-bike business presentation 4 pm Thursday 10<sup>th</sup> January.*

#### **16. Electric Vehicle Chargers**

- *Receive updated information and amended draft licence for consideration.*

#### **17. Road matters**

- *To note and consider response to: Proposed Extinguishment of Highway Rights - Land adjacent to Sydmonton Road, Burghclere, RG20 9LJ. Reference – 21672914*
- *Harts Hollow flooding update.*

#### **18. Footpaths report**

#### **19. Tree report**

- *To receive update and consider quotes received for work required to Oak on path from Sports Club to School.*
- *To note progress of insurance claim.*

#### **20. Playground**

- *To consider quotes received for required repairs.*

#### **21. Training**

##### **To note:**

- *HCC Resilience meeting, Winchester, 9<sup>th</sup> January*
- *B&DBC Code of Conduct Training, Highclere Village Hall 25<sup>th</sup> January*

#### **22. Website/IT update**

- *Parish*
- *Pinder*

#### **23. Coronation and CIL Funding**

- *To consider quotes for replacement noticeboard.*

#### **24. S106 contributions**

- *To note request for information received regarding future projects requiring S106 contributions. Response to be agreed in February meeting.*

## 25. Accounts

- All documents to be circulated prior to the meeting:
  - To note monthly payments previously approved and approve any additional payments,
  - To receive and note monthly bank reconciliation.to 31<sup>st</sup> December 2023
  - To agree final budget 24/25
  - To agree Precept request 24/25

## 26. Clerk's report

## 27. Future meetings

### Ordinary meetings for 2024

- To agree suggested dates as follows:

Monday 5<sup>th</sup> February 2024

Monday 4<sup>th</sup> March 2024

Monday 8<sup>th</sup> April 2024 (1<sup>st</sup> April is a bank holiday)

Monday 13<sup>th</sup> May 2024 (6<sup>th</sup> May is a bank holiday)

Monday 3<sup>rd</sup> June 2024

Monday 1<sup>st</sup> July 2024

Monday 2<sup>nd</sup> September 2024

Monday 7<sup>th</sup> October 2024

Monday 4<sup>th</sup> November 2024

Monday 2<sup>nd</sup> December 2024

### Annual Assembly

- To agree date and consider suggestions for a speaker.

*Public or Press are welcome to attend. Alternatively, Parishioners are invited to submit comments to the Clerk via telephone - 07851 956078 or email – [clerk@burghclerepc.com](mailto:clerk@burghclerepc.com).*

*The meeting minutes will be published on the parish website – [www.burghclerepc.co.uk](http://www.burghclerepc.co.uk).*

**Jacqui Letsome, Clerk** – 3<sup>rd</sup> January 2024

### Actions from December meeting:

Item No:	Action	Due by	Progress	Owner
164	Upload 6 <sup>th</sup> November 2023 meeting minutes to website		Actioned	Clerk
101 (b/f)	Arrange fob for Cllr Harvey			Cllr Crowley

101 (b/f)	Research alternative email providers			Cllr Crowley
172	Consider speakers for Annual Assembly Add Annual Assembly to January agenda		Actioned	All Clerk
173	Respond to planning application.		Actioned	Chair/Clerk
174	Add s106 funding/Millennium Garden path to January agenda		Actioned	Clerk
175	Add Sports Club to January agenda		Actioned	Clerk
175	Consider and comment on draft survey in advance of January meeting		Actioned	All
176	Circulate alternative logos for consideration and agreement in January meeting.		Actioned	Cllr Harvey
176	Prepare first “Burghclere Bulletin”		Actioned	Clerk
178	Advise Clerk of interest in participation in Emergency Planning & Resilience Focus Group		Actioned	All
179	Progress EV charger installation and share information as it becomes available.		Agenda item	Cllr Crowley/ Clerk
181	Make enquiries to establish options for replacing the swing gate		Actioned	Cllr Carrow
182	Progress quote and work to Oak Tree Progress Insurance Claim		Agenda item	Cllr Morton/ Clerk
184	Arrange for removal of old email address from booking calendar on website.			Cllr Crowley
185	Update approved documents and add to agenda. Check Litter Picker’s procedure for sharps/needs disposal		Actioned Actioned	Clerk Clerk
186	Obtain quotes to replace Breachfield noticeboard		Actioned	Clerk
187	Progress playground repairs		In progress	Chair
188	Progress payments		Actioned	Clerk
189	Update draft budget as required and add Precept approval to January agenda		Actioned	Clerk