

BURGHCLERE PARISH COUNCIL

Clerk: Mrs J Letsome, Portal Hall, Church Lane, Burghclere, RG20 9HX
07851 956078 E-mail: clerk@burghclerepc.com

**Parish Councillors are summoned to a meeting of Burghclere Parish Council on
Monday 4th September 2023 at 7pm**

to be held in the Portal Hall Club Room

A G E N D A

1. Apologies
2. Declaration of members' interests for this meeting
 - *To be submitted to the Clerk prior to the meeting*
3. Confirm minutes of the Ordinary Council Meeting held on 3rd July 2023
 - *To be circulated prior to the meeting*
4. Review progress of actions from meeting held on 3rd July 2023.
 - *As given at end of agenda*
5. To receive minutes of Pinder Recreation Trust meeting held 5th June 2023
 - *To be circulated and accepted as a report to this meeting.*
6. County councillor report
7. Borough councillor report
8. Parishioners' open time
9. Co-option to Casual Vacancy
 - *Consider application/s received and vote.*
10. Chairman's comments
11. Planning applications and appeals received since 3rd July 2023
 - **To consider:**

23/02049/LBC Portal Hall Church Lane Burghclere RG20 9HX

Approval for the removal of 1 No unauthorised replacement window with new window profile to match approved details from application 20- 03487-LBC. Removal of 1No non compliant window within the opening approved under application 20-03487-LBC and replacement with new window profile to match approved details from application 20-03487- LBC.

Response due: 6th September 2023

Documents available here:

[23/02049/LBC | Removal of 1 No. unauthorised replacement window with new window profile to match approved details from application 20-03487-LBC. Removal of 1No. non compliant window within the opening approved under application 20-03487-LBC and replacement with new window profile to match approved details from application 20-03487-LBC. | Portal Hall Church Lane Burghclere Hampshire RG20 9HX \(basingstoke.gov.uk\)](#)

23/02157/OUT Workshop Tothill Burghclere Hampshire RG20 9ED

Proposed 2no detached dwellings with detached garages following the demolition of group of buildings formerly a builders yard

Response due: 19th September 2023

Documents available here:

[23/02157/OUT | Proposed 2no detached dwellings with detached garages following the demolition of group of buildings formerly a builders yard | Workshop Tothill Burghclere Hampshire \(basingstoke.gov.uk\)](#)

- **To note:**

- **Applications requiring a response before 4th September:**

- 23/01712/GPDSP** St Michaels School Harts Lane Burghclere RG20 9JW
Application for prior approval for installation of a 29.88kW (72 panels) roof mounted solar photovoltaic system.

- As no objections were raised via email the Clerk submitted a response under the delegated powers arrangement. No decision required by B&DBC as prior approval not required.*

- 23/01507/FUL** Ox Drove Farm Ox Drove Burghclere
Erection of stables and construction of road linking existing access road to stables.

- As no objections were raised via email the Clerk submitted a response under the delegated powers arrangement.*

- T/00291/23/TPO** 4 Stembridge Close Burghclere Hampshire RG20 9AL
Oak Tree 1: fell Oak tree 2: fell.

- Cllr Morton inspected the trees and noted one to be dead and the other badly damaged. There were no objections to them being removed.*

- 23/01295/PIP** Land Adjacent Pembroke House Earlstone Common - amendment
Permission in Principle for residential development of 1 no. dwelling

- This application had previously been considered in an extraordinary meeting held on 19th June resulting in the submission of an objection. To note additional comments submitted in response to this amendment.*

22/23/01045/FUL (West Berkshire Council application)
Retrospective: Change of use of land to a Gypsy/Traveller

To note comments submitted.

- Planning Applications received for consultation after the meeting agenda has been published may also be considered.
- Planning Applications currently being considered to be reviewed as required.

22/03203/FUL Land Between The Junction Of Winchester Road And Harts Lane Burghclere

To note this will be considered by the Development Control Committee on 6th September 2023 and consider additional information.

23/01530/HSE Pine View Heatherwold Newtown

Granted. To note complaint submitted to Planning Officer by a Parishioner.

- Decisions recorded by B&DBC since previous meeting:

21/03850/TDC Land Adjoining Oxleas Ox Drove Burghclere RG20 9HH
Application for Technical Details Consent in respect of the erection of 1 no. dwelling; in accordance with Permission in Principle Ref: 20/00191/PIP

Granted

- 22/02554/HSE and 22/02555/LBC The Oxdrove House Burghclere RG20 9HJ
Removal of existing porch. Alterations to existing orangery including replacing existing roof with a flat roof and erection of single-storey extension to east elevation. Alterations to existing garden wall to be partially integrated into new extension. Creation of second floor habitable space within existing attic and formation of staircase. Erection of 3 no. dormer windows. Internal alterations.

Granted

12. Planning update

- *Local Plan update*

13. Renewable Energy

14. Electric Vehicle Chargers

- *Receive updated information*

15. Road matters

- Consider Horticulture Society suggested locations for bulb planting.

16. Footpaths report

17. Tree report

18. Litter and Bins

- *To note B&DBC response to new/replacement bins*
- *To agree purchase of litter picking hoops and grabbers for loan to community volunteers.*

19. Website/IT update

- *Parish*
- *Pinder*

20. Documents for review

- *To review and approve:*
 - *Emergency Plan*
 - *Publication Scheme*
 - *Vexatious Complaints*
 - *Planning Working Group Terms of Reference*

21. Community Engagement

- *To continue consideration of future approach to community engagement.*

22. Coronation Funding

- *To agree items to be purchased from unspent funds.*

23. S106 contributions

- *To receive and consider current statement of available contributions.*

24. Accounts

- *All documents to be circulated prior to the meeting:*
 - *To note monthly payments previously approved and approve any additional payments,*
 - *To receive and note monthly bank reconciliation.to 30th August 2023*

25. Clerk's report

26. Future meetings

- *Monday 2nd October 2023 – Ordinary PC meeting*

Public or Press are welcome to attend. Alternatively, Parishioners are invited to submit comments to the Clerk via telephone - 07851 956078 or email – clerk@burghclerepc.com.

The meeting minutes will be published on the parish website – www.burghclerepc.co.uk.

Jacqui Letsome, Clerk – 30th August 2023

Actions from July meeting:

Item No:	Action	Due by	Progress	Owner
60 & 62	Upload 5 th & 9 th June 2023 meeting minutes to website		Actioned	Clerk
67	Contact B&DBC re change of address for planning consultations.		Actioned	Clerk
68	Submit responses to planning consultations.		Actioned	Clerk
68	Contact Borough Cllr Izett re Froyle House application		Actioned	Chair
68	Draft response to 22/00428/FUL Land At Manor Farm		Actioned	Chair
70	Draft response to 22/03203/FUL Land Between the Junction Of Winchester Road And Harts Lane Burghclere		Actioned	Chair
71	Seek update from B&DBC re EVC project			Cllr Crowley
74	Complete sign re fly-tipping.		Actioned	Clerk/Chair
75	Add Renewable Energy to future agenda		Actioned	Clerk
76	Investigate alternative email providers.			Cllr Crowley
77	Prepare community engagement paper for consideration			Cllrs Crowley & Patrick-King
78	Advise Burghclere Primary School band of grant amount		Actioned	Clerk
79	Investigate items to purchase re unspent coronation funds			Cllr Whiting
80	Progress payments due		Actioned	Clerk/Cllr Carrow