

BURGHCLERE PARISH COUNCIL

Clerk: Mrs J Letsome, Portal Hall, Church Lane, Burghclere, RG20 9HX
07851 956078 E-mail: clerk@burghclerepc.com

**Parish Councillors are summoned to a meeting of Burghclere Parish Council on
Monday 6th November 2023 at 7pm**

to be held in the Portal Hall Club Room

A G E N D A

1. Apologies

Received from:

- *County Cllr Tom Thacker*

2. Declaration of members' interests for this meeting

- *To be submitted to the Clerk prior to the meeting*

3. Confirm minutes of the Ordinary Council Meeting held on 2nd October 2023

- *To be circulated prior to the meeting*

4. Review progress of actions from meeting held on 2nd October 2023.

- *As given at end of agenda*

5. To receive minutes of Pinder Recreation Trust meeting held 4th September 2023

- *To be circulated and accepted as a report to this meeting.*

6. County councillor report

7. Borough councillor report

8. Parishioners' open time

9. Chairman's comments

10. Planning applications and appeals received since 2nd October 2023

- **To consider:**

23/02415/RES Carlton Harts Lane Burghclere Hampshire RG20 9JN

Reserved matters application for the erection of 2 no. dwellings with detached garages, including appearance and scale (pursuant to outline planning permission reference 18/00778/OUT approved at appeal)

Response due: 19th October – extension granted to enable comments to be submitted after the meeting date.

Documents available here:

[23/02415/RES | Reserved matters application for the erection of 2 no. dwellings with detached garages, including appearance and scale \(pursuant to outline planning permission reference 18/00778/OUT approved at appeal\) | Carlton Harts Lane Burghclere Hampshire RG20 9JN \(basingstoke.gov.uk\)](#)

23/02394/FUL Fir Cottage Heatherwold Newtown RG20 9BG
Demolition of existing dwelling and erection of replacement singlestorey dwelling, incorporating an attached annexe and associated works.

Response due: 19th October – extension granted to enable comments to be submitted after the meeting date.

Documents available here:

[23/02394/FUL | Demolition of existing dwelling and erection of replacement single-storey dwelling, incorporating an attached annexe and associated works. | Fir Cottage Heatherwold Newtown Hampshire RG20 9BG \(basingstoke.gov.uk\)](#)

T/00465/23/TPO Southernwood House Harts Lane Burghclere RG20 9JN
Ash Tree: Fell

Response due: 13TH November

Documents available here:

[T/00465/23/TPO | Ash tree: fell. | Southernwood House Harts Lane Burghclere Hampshire RG20 9JN \(basingstoke.gov.uk\)](#)

- **To note:**

- Planning Applications received for consultation after the meeting agenda has been published may also be considered.
- Planning Applications currently being considered/in appeal to be reviewed as required.

22/03266/FUL Manor Farm Old Burghclere Newbury Hampshire RG20 9NS

Update following Development Control Committee on 25th October 2023

22/00428/FUL Manor Farm Old Burghclere Newbury Hampshire RG20 9NS

Appeal hearing set for 7th December 2023.

- Planning Applications requiring response before 6th November

T/00409/23/TPO Maple House Laurel Bank Burghclere RG20 9AH
Oak Tree: Prune

Response: Tree inspected by Cllr Morton and no comments raised.

- Decisions recorded by B&DBC since previous meeting:

23/00906/TDC Land At Oak View Yeomans Lane Newtown
Technical detailed consent pursuant to Permission in Principle ref
21/02224/PIP for the erection of 1 no. dwelling.
Granted

23/01507/FUL Ox Drove Farm Ox Drove Burghclere
Erection of stables and construction of road linking existing access road to
stables.
Granted

11. Planning update

- *Local Plan update*
- *“Healthy Developments” proposal*

12. Renewable Energy

13. Electric Vehicle Chargers

- *Receive updated information.*

14. Road matters

15. Footpaths report

16. Burghclere Common

- *To note Higher Tier Countryside Stewardship payment offer and management plan.*

17. Tree report

- *To receive update and consider quotes received for work required to Oak on path from Sports Club to School.*
- *To note and consider email re Hampshire Forest Partnership.*

18. Website/IT update

- *Parish*
- *Pinder*

19. Sports Club

- *To receive further information on planned survey if available.*

20. Community Engagement

- *Update on progress and agree next steps, including choice of email marketing provider.*

21. Documents for review

- To review and agree:
 - *Draft Annual Action Plan for year commencing 1st April 2024.*
 - *Equality & Diversity policy*
 - *Updated privacy policy for inclusion on website.*

22. Remembrance Sunday 12th November

- *To note arrangements for service.*

23. Coronation Funding

- *To agree additional items to be purchased from remaining funds.*

24. S106 and CIL contributions

- *To receive and consider any additional information regarding available S106 contributions.*
- *To note:*
 - *CIL contribution received of £1985.40 and consider allocation.*
 - *Submitted CIL contributions report for year ending 31st March 2023.*

25. Grant Applications

- **Burghclere with Newtown PCC**
 - Consider 23/24 report received and approve release of previously approved £800 churchyard maintenance.
 - Consider application for 24/25 grant.
- **Victim Support**
 - Consider grant application received.

26. Accounts

- *All documents to be circulated prior to the meeting:*
 - *To note monthly payments previously approved and approve any additional payments,*
 - *To receive and note monthly bank reconciliation.to 31st October 2023*
 - *To consider draft budget 24/25*

27. Clerk's report

28. Future meetings

- *Monday 4th December 2023 – Ordinary PC meeting*

Public or Press are welcome to attend. Alternatively, Parishioners are invited to submit comments to the Clerk via telephone - 07851 956078 or email – clerk@burghclerepc.com.

The meeting minutes will be published on the parish website – www.burghclerepc.co.uk.

Jacqui Letsome, Clerk – 31st October 2023

Actions from October meeting:

Item No:	Action	Due by	Progress	Owner
111	Upload 4 th September 2023 meeting minutes to website		Actioned	Clerk
100 (b/f)	Chase B&DBC re bins <i>New bin fitted as requested– replacement bin for corner of Breachfield/Harts Lane remains outstanding until BDBC receive new stock.</i>		Actioned	Clerk
101 (b/f)	Arrange fob for Cllr Harvey			Cllr Crowley
101 (b/f)	Research alternative email providers			Cllr Crowley
115	Establish date of DCC meeting and confirm attendance		Actioned	Clerk/Chair
118	Respond to planning applications		Actioned	Clerk
121	Respond to B&DBC re draft licence			Cllr Crowley
122	Share with Clerk areas of concern re overgrowth Report as required.		Actioned Actioned	Cllr Morton Clerk
124	Obtain quotes re branch removal <i>Work completed alongside removal of Ash Tree</i>		Actioned	Cllr Morton
125	Submit Lengthsman schedule		Actioned	Clerk
128	Progress newsletter consultation and feedback		Actioned	Cllrs Harvey & Patrick-Smith
129	Prepare draft Action Plan 24/25 for review in November meeting		Actioned	Clerk
130	Arrange donation to RBL and		Actioned	Clerk

	Add Remembrance Sunday to November agenda			
131	Consider items to purchase from remaining Coronation funding			Cllr Whiting/all
132	Obtain further clarification re S106 funds.			Chair
133	Set up payments due		Actioned	Clerk
133	Prepare draft budget for November meeting		Actioned	Clerk