

BURGHCLERE PARISH COUNCIL

Clerk: Mrs J Letsome, Portal Hall, Church Lane, Burghclere, RG20 9HX
07851 956078 [E-mail: clerk@burghclerepc.com](mailto:clerk@burghclerepc.com)

**Parish Councillors are summoned to a meeting of Burghclere Parish Council on
Monday 3rd October 2022 at 7pm**

to be held in the Portal Hall Club Room

A G E N D A

- 1. Meeting to open with one minutes silence as a mark of respect following the death of Her Majesty Queen Elizabeth II.**
- 2. Apologies**
 - *Received from Cllr Parkes*
- 2. Declaration of members' interests for this meeting**
 - *To be submitted to the Clerk prior to the meeting*
- 3. Confirm minutes of the Ordinary Council Meeting held on 7th September 2022**
 - *To be circulated prior to the meeting*
- 4. Review progress of actions from meetings held on 7th September 2022**
 - *As given at end of agenda*
- 5. To receive minutes of Pinder Recreation Trust meeting held 4th July 2022**
 - *To be circulated and accepted as a report to this meeting.*
- 6. County councillor report**
- 7. Borough councillor report**
- 8. Parishioners' open time**
- 9. Burghclere Common Management**
 - *To accept the management plan for Burghclere Common and agree to progress with application for Countryside Stewardship Higher Tier payments.*
- 10. Chairman's comments**

11. Planning applications and appeals received since 5th September 2022:

To consider:

- 22/02439/RES Land To The Rear Of Millbrook House Ayres Lane Burghclere Reserved matters application for Appearance, Landscape and Layout following outline planning consent 21/00228/OUT (Erection of residential dwelling, together with associated residential curtilage, a garage, parking and landscaping)

Documents available here:

[22/02439/RES | Reserved matters application for Appearance, Landscape and Layout following outline planning consent 21/00228/OUT \(Erection of residential dwelling, together with associated residential curtilage, a garage, parking and landscaping\) | Millbrook House Ayres Lane Burghclere Hampshire RG20 9HG \(basingstoke.gov.uk\)](#)

Response due by: 6th October 2022

- 22/02554/HSE and 22/02555/LBC The Oxdrove House Ox Drove Burghclere RG20 9HJ
Removal of existing porch. Demolition of existing orangery and erection of single-storey extension to east elevation. Alterations to existing garden wall to facilitate new extension. Creation of second floor habitable space within existing attic and formation of staircase. Erection of 3 no. dormer windows. Internal alterations.

Documents available here:

[22/02554/HSE | Removal of existing porch. Demolition of existing orangery and erection of single-storey extension to east elevation. Alterations to existing garden wall to facilitate new extension. Creation of second floor habitable space within existing attic and formation of staircase. Erection of 3 no. dormer windows. Internal alterations | The Oxdrove House Ox Drove Burghclere Hampshire RG20 9HJ \(basingstoke.gov.uk\)](#)

Response due by: 7th October 2022

- 22/02617/RET Welcombe Winchester Road Burghclere RG20 9DX
retrospective application for conversion of garages into living self-contained annexe with the addition of a bay window to the rear

Documents available here:

[22/02617/RET | Retrospective application for conversion of garages into living self-contained annexe with the addition of a bay window to the rear | Welcombe Winchester Road Burghclere Hampshire RG20 9DX \(basingstoke.gov.uk\)](#)

Response due by: 13th October 2022

To note:

- Planning Applications received for consultation after the meeting agenda has been published may also be considered.
- Planning Applications currently being considered will be reviewed as required.

To note decisions recorded by B&DBC since previous meeting:

- 22/00993/HSE Periwinkle Cottage 9 West Street Burghclere RG20 9LD
Proposed Two-storey gabled rear extension, set in bound of existing cat-slide roof and a small single-storey flat roof rear extension

Granted

- 22/01765/HSE Greenbrier Harts Lane Burghclere Hampshire RG20 9HF
Erection of a single storey rear extension following demolition of existing conservatory, conversion of garage to additional living space, first floor front gable extension and erection of a new carport. Replacement bay window and new front door canopy. Alterations to fenestration including replacement windows/doors and addition of a new bay window to replace existing garage door, replacement of external materials to render/cladding and replacement rooflights.

Granted (NB Car port removed)

- 21/03316/FUL and 21/03317/LBC Norman Farm Well Street Burghclere

Change of use of two barns to 2 no. new dwellings (Class C3). Conversion of two other barns to ancillary domestic buildings. Associated alterations and external works. Creation of new vehicular access

Granted

12. Planning update

- *Local Plan Update*
- *Neighbourhood Plan:*
 - *Agreement on draft and to launch Regulation 14*
 - *Orchard Homes*

13. Electric Vehicle Chargers

- *Review survey (if available) and agree next steps*

14. Road matters.

15. Footpaths report.

16. Remembrance Sunday Commemoration

- *Review and agree arrangements*

17. Hampshire 2050 Climate Change.

18. Website/IT update

- *Parish*
- *Pinder*

19. Lengthsman

- *To note and agree change to next scheduled visit.*

20. Hampshire Association of Local Councils

- *Consider proposed changes to Articles of Association and agree response.*

21. Action Plan

- *To review amendments.*

22. Documents for review and agreement

All documents to be circulated prior to the meeting.

- *Equality & Diversity*
- *Training & Development Policy*

23. Accounts

All documents to be circulated prior to the meeting:

- *To note monthly payments previously approved and approve any additional payments,*
- *To receive and note monthly bank reconciliation and budget monitoring document.*

24. Clerk's report

25. Future meetings

Monday 7th November 2022

Public or Press are welcome to attend.

Alternatively, Parishioners are invited to submit comments to the Clerk via telephone - 07851 956078 or email – clerk@burghclerepc.com.

The meeting minutes will be published on the parish website – www.burghclerepc.co.uk.

Jacqui Letsome, Clerk – 28th September 2022

Actions from September meeting

Item No:	Action	Due by	Progress	Owner
91	Upload 4 th July minutes to website		Actioned	Clerk
93 c/f	Complete guide to the FLIR camera attachment.			Cllr Carrow
93 c/f	Add Training Officer role to website.		In progress	Clerk/Cllr Wason
98	Draft letters re low flying aircraft		Actioned	Clerk
99	Contact local Neighbourhood Watch		Actioned	Cllr Carrow
100	Upload responses to Planning Applications and request extension to Millbrook House consultation.		Actioned	Clerk
106	Add current Action Plan to approved documents and upload to website		In progress	Clerk
107	Add amended Grant Application Policy to approved documents and upload to website		Actioned	Clerk
108	Change Lengthsman date		Actioned	Clerk
111	Invite Revd. Smith to October meeting		Actioned	Clerk