

BURGHCLERE PARISH COUNCIL

Clerk: Mrs J Letsome, Portal Hall, Church Lane, Burghclere, RG20 9HX
07851 956078 E-mail: clerk@burghclerepc.com

**Parish Councillors are summoned to a meeting of Burghclere Parish Council on
Monday 6th February 2023 at 7pm**

to be held in the Portal Hall Club Room

A G E N D A

1. **Apologies**
2. **Declaration of members' interests for this meeting**
 - *To be submitted to the Clerk prior to the meeting*
3. **Councillor Resignation**

To note:

 - *resignation of Amanda Wason and record vote of thanks.*
 - *publication of vacancy notice.*

To agree replacements on the following:

 - *Staffing Committee*
 - *Planning Working Group*
 - *Earlstone Common Management Committee*
4. **Confirm minutes of the Ordinary Council Meeting held on 9th January 2023**
 - *To be circulated prior to the meeting*
5. **Review progress of actions from meeting held on 9th January 2023**
 - *As given at end of agenda*
6. **To receive minutes of Pinder Recreation Trust meeting held 5th December 2022**
 - *To be circulated and accepted as a report to this meeting.*
7. **County councillor report**
8. **Borough councillor report**
9. **Sports Club**
 - *To receive report as presented by Sports Club representative.*

10. Coronation

- To note Coronation weekend 6/7/8 May 2023 and open discussion.

11. Parishioners' open time

12. Chairman's comments

13. Planning applications and appeals received since 9th January 2023:

To consider:

- 23/00053/HSE 4 Harts Cottages Harts Lane Burghclere
Erection of a single storey rear extension and two storey side extension and demolition of existing garage

Documents available here:

[23/00053/HSE | Erection of a single storey rear extension and two storey side extension and demolition of existing garage | 4 Harts Cottages Harts Lane Burghclere Newbury Hampshire RG20 9JY \(basingstoke.gov.uk\)](#)

Response due by: 13th February 2023

- 23/00057/GPDE Ivy Cottage Ox Drove Burghclere Hampshire RG20 9HJ
Erection of a single storey rear extension (permitted development notification)

Documents available here:

[23/00057/GPDE | Erection of a single storey rear extension \(permitted development notification\) | Ivy Cottage Ox Drove Burghclere Hampshire RG20 9HJ \(basingstoke.gov.uk\)](#)

Response due by: 1st February 2023 – comments will be accepted after the meeting.

- 23/00189/FUL Heatherwold Cottage Ox Drove Burghclere RG20 9DU
Conversion of Heatherwold Cottage and Heatherwold Cottage Flat to 1 no. staff dwelling.

Documents available here:

[23/00189/FUL | Conversion of Heatherwold Cottage and Heatherwold Cottage Flat to 1 no. staff dwelling. | Heatherwold Cottage Ox Drove Burghclere Hampshire RG20 9DU \(basingstoke.gov.uk\)](#)

Response due by: 17th February 2023

To note:

- Planning Applications received for consultation after the meeting agenda has been published may also be considered.

- Appeals
 - 22/00862/PIP Land Adjacent To Earlstone House Earlstone Common Burghclere
Application for Permission in Principle for residential development of 1 no. dwelling
Lodged
 - 22/00032/REF
Brices Well Street Burghclere Newbury Hampshire RG20 9HR
Erection of a detached 2 bedroom bungalow and associated access on the side garden of the existing property
Appeal dismissed
- Planning Applications currently being considered to be reviewed as required:
 - 22/03266/FUL Manor Farm Old Burghclere RG20 9NS
Modification
 - 22/03203/FUL Land Between the Junction Of Winchester Road And Harts Lane Burghclere
Update
 - 22/02554/HSE & 22/02555/LBC The Oxdrove House Ox Drove Burghclere RG20 9HJ
Amendment
- Decisions recorded by B&DBC since previous meeting:
 - 22/02997/HSE Church View Harts Lane Burghclere RG20 9JB
Erection of a two-storey side extension and single storey rear extension following demolition of existing side and rear extensions. Construction of dormer window to front elevation, repositioning of rear dormer and enlargement of and replacement of rear kitchen window.
Granted
 - T/00514/22/TPO Woodside Ayres Lane Burghclere
T1 Oak prune
Granted
 - T/00503/22/TPO 2 Sandham Gardens Burghclere Hampshire RG20 9AW
Oak T1: prune. Oak T2: deadwood (exempt) Oak T3: prune
Part Granted/Part Refused (refusal relates to south facing lateral branches on both Oaks)

14. Planning update

- *LURB: reforms to national planning policy*
- *Local Plan Update*
- *LPA's Social Housing Register Policy*
- *Neighbourhood Plan*

15. Electric Vehicle Chargers

- *Receive updated information*

16. Pre-School

- *Update on continued discussions between Pre-School, WI and members of Pinder Management Committee regarding Portal Hall use. Consider and agree future policy.*

17. Road matters.

18. Footpaths report.

19. Flooding issues

- For discussion

20. Hampshire 2050 Climate Change.

21. Lengthsman

- To note:
 - amended date – 20th February 2023 and agree tasks.
 - update received on administration of the scheme.

22. Website/IT update

- *Parish*
- *Pinder*

23. Documents for review and agreement

- *Review and agree updated Asset Register.*

24. Staff matters (confidential item)

- *Litter Picker absence*

25. Accounts

All documents to be circulated prior to the meeting:

- *To note monthly payments previously approved and approve any additional payments,*
- *To receive and note monthly bank reconciliation and budget monitoring document.*
- *To note actual/budget 22/23 to date*

26. Clerk's report

27. Future meetings

- Monday 6th March 2023
- Consider and agree meeting dates for remainder of 2023.

Public or Press are welcome to attend. Alternatively, Parishioners are invited to submit comments to the Clerk via telephone - 07851 956078 or email – clerk@burghclerepc.com.

The meeting minutes will be published on the parish website – www.burghclerepc.co.uk.

Jacqui Letsome, Clerk – 1st February 2023

Actions from January meeting:

Item No:	Action	Due by	Progress	Owner
185	Upload 5 th December minutes to website		Actioned	Clerk
186 c/f	Progress Countryside Stewardship application re Burghclere Common			Clerk
186 c/f	Draft amended contract letter for approval re Clerk hours as of 1.4.23.			Clerk/ Staffing Committee
186 c/f	Progress submission of older signed minutes for archiving.		Carry forward	Clerk
186	Draft letter to advise parishioner of tree work		Actioned	Clerk
186 c/f	Progress disconnection of defibrillator at Carpenters Arms			Cllrs Collins & Carrow
186	Rearrange Lengthsman date		Actioned	Clerk
192	Submit planning consultation responses.		Actioned	Clerk
194	Clarify S106 funding re EV chargers			Cllr Crowley
195	Facilitate further discussions between Pre-School and WI			Cllr Crowley
201	Upload Action Plan to website.			Clerk
202	Send final signed contract to Litter Picker		Actioned	Clerk
203	Submit Precept request to B&DBC	31 st Jan 23	Actioned	Clerk