

# BURGHCLERE PARISH COUNCIL

Clerk: Mrs J Letsome, Portal Hall, Church Lane, Burghclere, RG20 9HX  
07851 956078 E-mail: [clerk@burghclerepc.com](mailto:clerk@burghclerepc.com)

**Parish Councillors are summoned to a meeting of Burghclere Parish Council on  
Monday 3<sup>rd</sup> April 2023 at 7pm**

**to be held in the Portal Hall Club Room**

## A G E N D A

1. **Apologies**
2. **Declaration of members' interests for this meeting**
  - *To be submitted to the Clerk prior to the meeting*
3. **Confirm minutes of the Ordinary Council Meeting held on 6<sup>th</sup> March 2023**
  - *To be circulated prior to the meeting*
4. **Review progress of actions from meeting held on 6<sup>th</sup> March 2023**
  - *As given at end of agenda*
5. **To receive minutes of Pinder Recreation Trust meeting held 6<sup>th</sup> February 2023**
  - *To be circulated and accepted as a report to this meeting.*
6. **County councillor report**
7. **Borough councillor report**
8. **Parishioners' open time**
9. **Chairman's comments**
10. **Planning applications and appeals received since 6<sup>th</sup> March 2023:**

### **To consider:**

- Appeal

Planning Ref: 22/00862/PIP  
BDBC Appeal Ref: 22/00058/REF  
Inspectorate Appeal Ref: APP/H1705/W/22/3313029

Land Adjacent to Earlstone House Earlstone Common Burghclere  
Application for Permission in Principle for residential development of 1 no. dwelling  
– refused.

**Appeal in progress**

- 23/00614/PIP Land Adjoining Oxleas Ox Drove Burghclere  
Application for Permission in Principle for the residential development of 1 no. dwelling

Documents available here:

[23/00614/PIP | Application for Permission in Principle for the residential development of 1 no. dwelling | Land Adjoining Oxleas Ox Drove Burghclere Hampshire \(basingstoke.gov.uk\)](https://www.basingstoke.gov.uk)

**Response due by:** 4<sup>th</sup> April 2023

- 23/00637/HSE Sunnyside Cottage Tothill Burghclere RG20 9ED  
Single storey side extension

Documents available here:

[23/00637/HSE | Proposed single storey side extension | Sunnyside Cottage Tothill Burghclere Hampshire RG20 9ED \(basingstoke.gov.uk\)](https://www.basingstoke.gov.uk)

**Response due by:** 10<sup>th</sup> April 2023

- **Tree Preservation Order** reference BDB/0699 – Land at 6 Weir Vale Cottages, Old Burghclere RG20 9NR

**To note:**

- Planning Applications received for consultation after the meeting agenda has been published may also be considered.
- Planning Applications currently being considered to be reviewed as required:
  - 22/03203/FUL Land Between the Junction Of Winchester Road And Harts Lane Burghclere  
**Update**
- Decisions recorded by B&DBC since previous meeting:
  - 23/00057/GPDE 4 Harts Cottages Harts Lane Burghclere  
Erection of a single storey rear extension and two storey side extension and demolition of existing garage  
**Granted**
  - 22/03309/FUL Great Oaks Sheepwash Lane Newtown Common RG20 9DB  
Erection of replacement dwelling to include carport  
**Granted**
  - 22/02736/HSE Ashold Farm Harts Lane Burghclere  
Erection of a garden machinery storage barn with a one bedroom annexe accommodation within the attic.  
**Granted**
  - 23/00299/LBC Ridgemoor Cottage West Street Burghclere RG20 9LB  
Installation of a flue connected to a wood burner  
**Granted**

- 23/00189/FUL Heatherwold Cottage Ox Drove Burghclere RG20 9DU Conversion of Heatherwold Cottage and Heatherwold Cottage Flat to 1 no. staff dwelling.

**Granted**

## **11. Planning update**

- *Local Plan Update*
- *Neighbourhood Plan -  
To agree:*
  - *That the PC as the qualifying body accept the examiners modifications and are happy to proceed to make the plan and;*
  - *an extension to the statutory timeframe to enable plan to be “made” at B&DBC meeting on 18<sup>th</sup> May.*

## **12. Electric Vehicle Chargers**

- *Receive updated information*

## **13. Road matters.**

## **14. Footpaths report.**

## **15. Hampshire 2050 Climate Change.**

## **16. Website/IT update**

- *Parish*
- *Pinder*

## **17. Coronation**

- *Update on arrangements and note approval of B&DBC grant application.*

## **18. Documents for review and agreement**

- *Standing Orders*
- *Financial Regulations*
- *Co-option Procedure and Application form*

## **19. Accounts**

*All documents to be circulated prior to the meeting:*

- *To note monthly payments previously approved and approve any additional payments,*
- *To receive and note monthly bank reconciliation.*
- *To note actual/budget 22/23 to year end.*
- *To approve Clerk and Litterwarden’s salary payments for year commencing 1<sup>st</sup> April 2023*

## 20. Clerk's report

## 21. Future meetings

- Tuesday 9<sup>th</sup> May 2023 – Annual Council Meeting and Ordinary Meeting

Public or Press are welcome to attend. Alternatively, Parishioners are invited to submit comments to the Clerk via telephone - 07851 956078 or email – [clerk@burghclerepc.com](mailto:clerk@burghclerepc.com).

The meeting minutes will be published on the parish website – [www.burghclerepc.co.uk](http://www.burghclerepc.co.uk).

Jacqui Letsome, Clerk – 29<sup>th</sup> March 2023

### Actions from March meeting:

Item No:	Action	Due by	Progress	Owner
235	Upload 6 <sup>th</sup> February minutes to website		Actioned	Clerk
242	Submit responses to Planning Consultations		Actioned	Clerk
244	Progress installation of chargers.			Cllrs Crowley & Carrow
246	Progress Annual Assembly speaker		Actioned	Cllr Carrow
248	Submit schedule to Lengthsman and signed agreement to St Mary Bourne		Actioned	Clerk
249	Amend website to include new booking rates (on receipt of document).  Commence monthly reminder re updating website.		Actioned	Clerk  Clerk
250	Progress meeting re coronation		Actioned	Cllr Carrow
251	Promote casual vacancy  Draft co-option procedure and application form		Actioned  Actioned	Clerk  Clerk
252	Upload approved documents to website		Actioned	Clerk
253	Register resolution to sign up to civility & respect pledge.		Actioned	Clerk
255	Progress payments due		Actioned	Cllr Carrow/ Clerk