

# BURGHCLERE PARISH COUNCIL

Clerk: Mrs J Letsome, Portal Hall, Church Lane, Burghclere, RG20 9HX  
07851 956078 E-mail: [clerk@burghclerepc.com](mailto:clerk@burghclerepc.com)

**Parish Councillors are summoned to a meeting of Burghclere Parish Council on  
Monday 5<sup>th</sup> September 2022 at 7pm**

**to be held in the Portal Hall Club Room**

## A G E N D A

1. **Apologies**
2. **Declaration of members' interests for this meeting**
  - *To be submitted to the Clerk prior to the meeting*
3. **Confirm minutes of the Ordinary Council Meeting held on 4<sup>th</sup> July 2022**
  - *To be circulated prior to the meeting*
4. **Review progress of actions from meetings held on 4<sup>th</sup> July 2022**
  - *As given at end of agenda*
5. **To receive minutes of Pinder Recreation Trust meeting held 6<sup>th</sup> June 2022**
  - *To be circulated and accepted as a report to this meeting.*
6. **County councillor report**
7. **Borough councillor report**
8. **Sports Club**
  - To receive and note report as presented by Sports Club representative.
9. **Parishioners' open time**
10. **Low Flying Aircraft**
  - To consider correspondence received and agree response.
11. **Chairman's comments.** Winter contingency planning

## 12. Planning applications and appeals received since 4<sup>th</sup> July 2022:

### To consider:

- 22/02346/HSE Cornfields Ox Drove Burghclere RG20 9HH  
Formation of two storey and single storey extensions and internal alterations to main house. formation of annex within existing garage with external staircase to existing first floor loft space.

Copies of any plans or documents are online at the below link:

[22/02346/HSE | Formation of two storey and single storey extensions and internal alterations to main house. formation of annex within existing garage with external staircase to existing first floor loft space. | Cornfields Ox Drove Burghclere Hampshire RG20 9HH \(basingstoke.gov.uk\)](https://www.basingstoke.gov.uk/22/02346/HSE-%7C-Formation-of-two-storey-and-single-storey-extensions-and-internal-alterations-to-main-house-formation-of-annex-within-existing-garage-with-external-staircase-to-existing-first-floor-loft-space-%7C-Cornfields-Ox-Drove-Burghclere-Hampshire-RG20-9HH)

**Response due by:** 12<sup>th</sup> September 2022

- 22/02358/HSE Derowen Laurel Bank Burghclere RG20 9AH  
Infill extension under existing rear porch/veranda roof.

Copies of any plans or documents are online at the below link:

[22/02358/HSE | Infill extension under existing rear porch/veranda roof. | Derowen Laurel Bank Burghclere Hampshire RG20 9AH \(basingstoke.gov.uk\)](https://www.basingstoke.gov.uk/22/02358/HSE-%7C-Infill-extension-under-existing-rear-porch/veranda-roof.-|Derowen-Laurel-Bank-Burghclere-Hampshire-RG20-9AH)

**Response due by:** 12<sup>th</sup> September 2022

### Consultations received and requiring a response before the meeting date:

- T/00311/22/TPO 6 Stembridge Close Burghclere RG20 9AL  
Holly understorey: prune. 2 Oaks: prune.

Response submitted noting this to be a repeat of a previous application - Ref T/00624/20/TPO and that there continues to be no clear specification of the proposed work or comment from the tree officer. Therefore Burghclere Parish Council's previous comments remain unchanged.

### To note:

- Planning Applications received for consultation after the meeting agenda has been published may also be considered.
- Planning Applications currently being considered will be reviewed as required.

### To note decisions recorded by B&DBC since previous meeting:

- 22/01508/HSE Ashold Farm Harts Lane Burghclere RG20 9JY  
Erection of two storey rear extension, infill outdoor swimming pool and construction of timber framed garden room, and extension of existing front porch roof  
**Granted**

- 22/01423/RET Ayres House Ayres Lane Burghclere RG20 9HG  
Retrospective planning application for existing timber stable block/garden storage building together with a Change of Use of paddock land to residential garden amenity land

**Granted**

- 22/01381/LDEO Whitway Farm Industrial Units Winchester Road Whitway Burghclere RG20 9LF

Certificate of lawfulness to confirm that the development permitted under 20/00015/RES has been lawfully commenced on site.

**Granted**

- 22/01199/HSE 2 Aldern Bridge Cottages Burghclere Road Aldern Bridge Adbury RG20 4HQ

Two storey side extension and log burner flue.

**Granted**

- 22/00862/PIP Land Adjacent To Earlstone House Earlstone Common Burghclere

Application for Permission in Principle for residential development of 1 no. dwelling.

**Refused**

- 22/00439/HSE 1 Cobbett's View Burghclere Hampshire RG20 9AJ

Conversion of loft to living accommodation with roof lights to the front, rear and side elevations (amended)

**Granted on revised application**

- 22/00428/FUL Land At Manor Farm Old Burghclere RG20 9NS

Erection of steel portal framed building to be used as an on-floor grain dryer and store.

**Refused**

**To note appeals lodged and the issue with non-notification**

- 22/00032/REF Brices Well Street Burghclere RG20 9HR

Erection of a detached 2-bedroom bungalow and associated access on the side garden of the existing property

Appeal Type: Refusal of planning permission  
Status: Lodged

- 22/00012/REF Sandham House Pound Lane Burghclere RG20 9JR

T2 Oak: fell

Appeal Type: Refusal of planning permission

Status: In progress

### **13. Planning update**

- *Local Plan Update*
- *Neighbourhood Plan:*
  - *Review and revise Regulation 14 timetable*
  - *ESBG Regulation 14*
  - *Orchard Homes*
- *EV Charger*

### **14. Road matters.**

### **15. Footpaths report.**

### **16. Hampshire 2050 Climate Change.**

### **17. Website/IT update**

- *Parish*
- *Pinder*

### **18. Action Plan**

To receive draft plan and commence review.

### **19. Documents for review and agreement**

All documents to be circulated prior to the meeting.

- Grant Application Policy

### **20. Lengthsman**

- To note attendance date – 21st September, and agree tasks

### **21. Accounts**

*All documents to be circulated prior to the meeting:*

- *To note monthly payments previously approved and approve any additional payments,*

- *To receive and note monthly bank reconciliation and budget monitoring document.*
- *To note completion of External Audit.*
- *To consider option to opt out of the SAAA central external auditor appointment arrangements.*

## **22. Clerk's report**

## **23. Future meetings**

Monday 3<sup>rd</sup> October 2022

*Public or Press are welcome to attend.*

*Alternatively, Parishioners are invited to submit comments to the Clerk via telephone - 07851 956078 or email – [clerk@burghclerepc.com](mailto:clerk@burghclerepc.com).*

*The meeting minutes will be published on the parish website – [www.burghclerepc.co.uk](http://www.burghclerepc.co.uk).*

**Jacqui Letsome, Clerk** – 31<sup>st</sup> August 2022

## Actions from July meeting

Item No:	Action	Due by	Progress	Owner
68	Upload 6 <sup>th</sup> June minutes to website		Actioned	Clerk
69	Complete guide to the FLIR camera attachment.			Cllr Carrow
69	Circulate details of proposed arrangements re Nest pension for Clerk.			Cllr Crowley
69	Follow up earlier report trees on land at Ox Drove to Highways			Cllr Carrow
69	Add annual event/fete for discussion with Sports Club to September meeting agenda.		Actioned	Clerk
73	Inspect Tree to rear of Elkington Close			Cllr Morton
75	Upload responses to Planning Applications		Actioned	Clerk
77	Share details of "One Network"		Actioned	Cllr Carrow
78	Share link to Ordnance Survey footpath map		Actioned	Cllr Carrow
83	Amend approved policies as required. Upload to website.		Actioned	Clerk
84	Add Training Officer role to website.			Clerk