

BURGHCLERE PARISH COUNCIL

Clerk: Mrs J Letsome, Portal Hall, Church Lane, Burghclere, RG20 9HX
07851 956078 E-mail: clerk@burghclerepc.com

**Parish Councillors are summoned to a meeting of Burghclere Parish Council on
Monday 5th June 2023 at 7pm**

to be held in the Portal Hall Club Room

A G E N D A

1. Apologies

- *Received from Cllr Patrick-Smith*

2. Declaration of members' interests for this meeting

- *To be submitted to the Clerk prior to the meeting*

3. Confirm minutes of the Annual Council Meeting held on 9th May 2023

- *To be circulated prior to the meeting.*
- *Cllrs Carrow and Crowley to sign declarations following election to office.*

4. Confirm minutes of the Ordinary Council Meeting held on 9th May 2023

- *To be circulated prior to the meeting*

5. Review progress of actions from meeting held on 9th May 2023

- *As given at end of agenda*

6. Notes of Parish Annual Assembly 15th May 2023

- *Receive and accept as a true record.*

7. To receive minutes of Pinder Recreation Trust meeting held 3rd April 2023

- *To be circulated and accepted as a report to this meeting.*

8. County councillor report

9. Borough councillor report

10. Parishioners' open time

11. Chairman's comments

12. Planning applications and appeals received since 9th May 2023:

To consider:

- 22/02554/HSE and 22/02555/LBC The Oxdrove House Burghclere RG20 9HJ
Removal of existing porch. Demolition of existing orangery and erection of single-storey extension to east elevation. Alterations to existing garden wall to facilitate new extension. Creation of second floor habitable space within existing attic and formation of staircase. Erection of 3 no. dormer windows. Internal alterations

Documents available here:

[22/02554/HSE | Removal of existing porch. Demolition of existing orangery and erection of single-storey extension to east elevation. Alterations to existing garden wall to facilitate new extension. Creation of second floor habitable space within existing attic and formation of staircase. Erection of 3 no. dormer windows. Internal alterations | The Oxdrove House Ox Drove Burghclere Hampshire RG20 9HJ \(basingstoke.gov.uk\)](#)

Response due by: 5th June 2023 (extension agreed to permit comment after meeting)

To note:

- Planning Applications received for consultation after the meeting agenda has been published may also be considered.
- Planning Applications currently being considered to be reviewed as required.
- Decisions recorded by B&DBC since previous meeting:
 - 23/00637/HSE Sunnyside Cottage Tothill Burghclere RG20 9ED
Single storey side extension
Granted
 - 23/00905/HSE TPO Eversley Harts Lane Burghclere RG20 9JD
Single storey conservatory link extension between bungalow and garage bonus room
Granted

13. Planning update

- *Local Plan update*
- *Neighbourhood Plan – to note updated Burghclere Neighbourhood Plan (2022-2029) (as modified 2022) was ‘made’ by Full Council on 18 May 2023.*
- *Fir Cottage new bungalow proposal.*

14. Electric Vehicle Chargers

- *Receive updated information*

15. Road matters

16. Parish Crime update

17. Footpaths report

18. Bins and fly-tipping

To consider:

- *Suggested site for additional bin – Church Lane/Well Street crossroads.*
- *B&DBC response to new/replacement bins*
- *Measures to deter fly-tipping at known “hot spots”, including signage.*

19. Hampshire 2050 Climate Change.

20. Website/IT update

- *Parish*
- *Pinder*

21. Community Engagement

- *To consider future approach to community engagement in conjunction with Annual Assembly discussion and May 2022 draft community engagement policy.*

22. Grant Application

- *Consider grant application from Burghclere Primary School’s band committee.*

23. Accounts

All documents to be circulated prior to the meeting:

- *To note monthly payments previously approved and approve any additional payments,*
- *To receive and note monthly bank reconciliation.to 31st May 2023*
- *To note final expenditure relating to Coronation activities and agree allocation of unspent funds earmarked in budget.*
- *To note and agree 13th June – 24th July as dates for the Notice of Public Right and Publication of unaudited AGAR for year ending 31st March 2023.*

24. Clerk’s report

25. Future meetings

- *Monday 3rd July 2023 – Ordinary PC meeting*

Public or Press are welcome to attend. Alternatively, Parishioners are invited to submit comments to the Clerk via telephone - 07851 956078 or email – clerk@burghclerepc.com.

The meeting minutes will be published on the parish website – www.burghclerepc.co.uk.

Jacqui Letsome, Clerk – 31st May 2023

Actions from May meeting:

Item No:	Action	Due by	Progress	Owner
14	Upload 3 rd April 2023 minutes to website		Actioned	Clerk
19	Write to County Cllr Adams King re potholes		Actioned	Cllr Carrow
20	Prepare and deliver flyer re fly-tipping of garden waste. Investigate possible signs. <i>B&DBC do not have any standard signage to share – suggest making own based on online templates.</i>		Actioned	Cllr Carrow/ Clerk
21	Submit responses to Planning Consultations & appeal		Actioned	Clerk
23	Progress installation of chargers.			Cllrs Crowley & Carrow
28	Request amendment to Lengthsman dates <i>August visit has been swapped to November – visits this year will now be September, October and November.</i>		Actioned	Clerk
30	Progress payments due		Actioned	Cllr Carrow/ Clerk