

# BURGHCLERE PARISH COUNCIL

Clerk: Mrs J Letsome, Portal Hall, Church Lane, Burghclere, RG20 9HX  
07851 956078 **E-mail:** [clerk@burghclerepc.com](mailto:clerk@burghclerepc.com)

**Parish Councillors are summoned to a meeting of Burghclere Parish Council on  
Monday 7<sup>th</sup> December 2020 at 7pm to be held remotely via “Zoom”**

**Meeting id:**

<https://zoom.us/j/3528703123>

## A G E N D A

**1. Apologies**

*To be submitted to the Clerk prior to the meeting*

**2. Declaration of members' interests for this meeting**

*To be submitted to the Clerk prior to the meeting*

**3. Confirm minutes of the Meeting held on 2<sup>nd</sup> November 2020**

*To be circulated prior to the meeting*

**4. County councillor report**

*To be circulated prior to the meeting*

**5. Borough councillor report**

*To be circulated prior to the meeting*

**6. Parishioners' open time\***

**7. Chairman's comments**

*To be circulated prior to the meeting*

**8. Coronavirus Update**

**9. Planning applications received since 2<sup>nd</sup> November 2020**

20/03074/HSE 6 Weir Vale Cottages, Sydmonton Road, Old Burghclere RG20 9NR

Erection of two storey side, single storey rear and single storey front porch extension.

**The applications below required a response prior to 7<sup>th</sup> December and were therefore reviewed by the Planning Working Group and responses submitted as given.**

20/02982/LDPO 4 Weir Vale Cottages, Sydmonton Road, Old Burghclere RG20 9NR  
Certificate of lawful development for the proposed erection of a car barn outbuilding.

**Response:** *“Burghclere Parish Council is grateful for sight of the Licence for Lawful Development. Having visited the site and spoken with the builder we wish to note that the proposed site shown in the architect's drawing is not the same as building activity on the ground. You will note in the attached photograph the actual location and that the tree shown on the plan has been cut down. We would wish the drawing to be corrected, and insofar as legality is concerned would raise no comment so long as the new structure conforms to PDR within an AONB.”*

T/00558/20/TPO Byeways, Oxdrove, Burghclere  
Cherry (T1) - Prune. Oak (T2) - Prune.

**Response:** No objections.

20/02906/LBC The Carnarvon Arms, Winchester Road, Whitway  
Repair timber windows, replacing glazing, replace timber sashes and replace timber window sills

**Response:** No objections.

20/02847/HSE The Haven, Limes Avenue, Burghclere  
Extend existing rear dormer to accommodate first floor shower room

**Response:** No objections.

20/02757/HSE Walnut Cottage Ox Drove Burghclere RG20 9HH  
Erection of an orangery to rear following demolition of existing conservatory

**Response:** No objections.

20/02847/FUL The Carnarvon Arms, Winchester Road, Whitway  
Erection of timber and glazed free-standing pergola to cover walkway, associated lighting, new timber fence and gate

**Response:** No objections.

## **10. Planning**

- Appeal update
- Neighbourhood Plan update
- Proposed Development of up to 400 houses in Bishop's Green

## **11. Open Space and Play Projects – S106 funding**

- To consider response to request for information.

**12. Documents for Review and Agreement**

- Footpaths Officer Role
- Tree Officer Role
- Litterwarden Risk Assessment

**13. Councillor Vacancy**

- *Clerk to report on any responses to vacancy notice submitted to B&DBC*

**14. Grant Applications**

- *Churchyard Maintenance Grant – to be circulated prior to the meeting*

**15. Lengthsman**

- *To consider tasks for Lengthsman visit scheduled for January 2021*

**16. Trees**

- *To consider three quotes received re work on tree near playground*

**17. Footpaths report**

- *To be circulated prior to the meeting*

**18. Flooding**

- *Update*

**19. Hampshire 2050 Climate Change**

- *Update*

**20. Parish Website & IT**

- *Update*

**21. Accounts**

*All documents to be circulated prior to the meeting:*

- *To review and approve monthly payments and bank reconciliation*
- *To review budget & cashflow summary*
- *Review draft 2021/22 budget in preparation for Precept request – to be circulated in advance*

**22. Clerk's report**

*To be circulated prior to the meeting*

### **23. Future meetings**

*4<sup>th</sup> January 2021*

*\*In order to comply with current guidance this meeting will be held remotely. Public or Press wishing to take part can join the meeting by following the link given at the top of the agenda.*

*Alternatively, Parishioners are invited to submit comments to the Clerk via telephone - 07851 956078 or email – [clerk@burghclerepc.com](mailto:clerk@burghclerepc.com).*

*The meeting minutes will be published on the parish website – [www.burghclerepc.co.uk](http://www.burghclerepc.co.uk).*

**Jacqui Letsome, Clerk** – 2<sup>nd</sup> December 2020